

## **Boothe Park Use Guidelines/Regulations**

1. Hold Harmless Agreement must be submitted with this application.
2. Insurance: A certificate of insurance must be submitted 4 weeks prior to the reservation date and must name the Town of Stratford as additional insured.
3. Events with over 150 people will require the presence of a police officer at the expense of the party renting the facility. Proof required.
4. The use of tents or any other outdoor structures must be permitted by the Building Inspection Department (385-4010).
5. Specific approval is required from the Planning and Zoning Department for all outdoor signs (385-4017)
6. The organization/group is responsible for returning the hall and/or picnic area to the Town in the same condition as accepted. All tables and chairs in the hall must be returned to their original location. All rubbish must be removed and deposited in the appropriate receptacles.
7. No parking is allowed on the grass.
8. Cancellation policy: The rental fee, less the amount of the deposit, will be refunded with a 30 day advance notice.