

# Minutes of Regularly Scheduled Meeting

Public Works Committee

October 16, 2017

The Public Works Committee conducted a regularly scheduled meeting on Monday, October 16, 2017 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT, 06615 pursuant to notice duly posted.

1: Call to Order at 8:17 p.m.

Presiding: Chairman Philip Young

Committee Members Present: Council Members Philip Young, J. Vincent Chase, Alan Llewelyn, Beth Daponte

Others in Attendance: Town Engineer John Casey, Buildings Supt. Dan Wakeling

Document distributed during meeting:

- Memo from Director of Public Works Mr. McCarthy re: report

2: Approval of Minutes — Minutes of regularly scheduled meeting of September 18, 2017. A MOTION WAS MADE BY MS. DAPONTE AND SECONDED BY MR. CHASE TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

3: Report of Public Works Director: — Mr. McCarthy's above-cited report was reviewed as follows: *Action not required.*

- Sign replacing continues on a daily basis to bring traffic signs up to national standards for reflectivity.
- Potholes are being filled with hot asphalt with 1 crew on a daily basis. These are permanent patches.
- Street sweeping is ongoing for the season. All roads will be swept at least once.
- The demolition of the Ranger Station at Roosevelt Forest is completed.
- Parking lot reconstruction at Nichols School is substantially complete. The only work left is to install the light poles in the new parking area. The concrete for the fixture bases must cure before the poles are installed. The poles have been ordered.
- The following streets are in the process of being milled and resurfaced:
  - Warner Hill Road ( Prayer Spring Road to Brinsmayd Ave), Putney Chapel Way, Manor Hill Road, Cutspring Road ( Whipporwill Lane to Merritt Pkwy ), Nemergut Drive, Hawley Lane ( Huntington Road to Hawley Glen Condos ), Wilbar Drive

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MS. DAPONTE TO ACCEPT THE PUBLIC WORKS DIRECTOR'S REPORT. THE MOTION PASSED UNANIMOUSLY.

4: Report of Town Engineer: Mr. Casey reported on the following projects:

- a. **West Ave- Bruce Brook culvert Drainage-** The storm drain piping is complete. During the excavation for the pipe in West Ave, we encountered a section of the trench with

unsuitable material that was suspected of being contaminated. It appears that there was fill over a clay sediment layer from when the Bruce Pond use to extend to this location. I requested the consultant to have their LEP conduct tests, an additional service to their contract.

Test results were received on Oct 11 and it was indeed found to be contaminated with lead. This material is properly stockpiled on site but must be removed and hauled by a certified contractor and disposed in a landfill certified to accept this type of material. We have asked the contractor to provide a cost for this work and request a change order for to conduct this work, which is estimated at cost \$85,000 to be paid by the ton for the actual tonnage disposed at a net cost of \$290 / ton. The work is needed to complete the project and restore the area during the current planting season. The cost for Weston and Sampson to conduct the sampling and testing is \$7,500, which has been completed.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. LLEWELYN TO APPROVE THE FOREGOING 2 EXPENSES (1) \$85,000 AND (2) \$7,500 AS DESCRIBED ABOVE AND FORWARD TO TOWN COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

- b. **Bruce Brook Widening-** The Town Attorney's office has sent initial letters to the residents regarding the need for easements to widen the brook in their rear yards. The residents seem generally open to the idea but would like more information on the estimated value of the easements. The next step is to have appraisals performed on each property, which we discussed at a previous meeting. Draft permanent easement language has been drafted for consideration by the owners. ACTION NOT REQUIRED.
- c. **Barnum Ave Streetscape Phase IV-** The drainage installation, electrical conduit & pole foundations, and granite curbing is complete and the contractor has begun installing the concrete sidewalks.. We have asked the contractor for a change order proposal to remove and replace the top slab of an old unknown vault discovered on the storm line to provide new access manholes for maintenance of the drainage structure. Also, upon funding of the CIP, we anticipate to overlay the road following completion of construction. Once the contractor's proposal is received for the concrete slab manhole top

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MS. DAPONTE TO APPROVE THE ABOVE CITED EXPENDITURE FOR THE AMOUNT NOT TO EXCEED \$5,540.00 AND REFER TO TOWN COUNCIL WITH FAVORABLE RECOMMENDATION UNLESS MR. CASEY NEGOTIATES A LESSER AMOUNT (UNDER \$5,000). THE MOTION PASSED UNANIMOUSLY.

- d. **Tanners Brook-** The contractor is currently working on the concrete walls of the widened channel near the Condo. In the meantime we are making some revisions to the taper of the widened stream toward the King St culvert in order to reduce the volume of the soils being removed, as quantity of removal of the contaminated soil is higher than estimated. With the revisions we should be able to stay within the budgeted funding for the project. ACTION NOT REQUIRED.

- e. **Wilcoxson Safe Routes to School-** Previously the engineer submitted additional fees for project close out in compliance with the DOT requirements of approximately 25,000. We have gotten that down to a not to exceed \$19,000 figure. We are attempting to see if the DOT will reimburse this amount through the grant, however that might not be feasible and therefore the funding authorization may need to be increased. This work is necessary to complete the documentation in order to get reimbursement of the state DOT grant for the project and we request approval so we can close out the grant.

A MOTION WAS MADE BY MS. DAPONTE, SECONDED BY MR. CHASE TO APPROVE THE ABOVE CITED CONTRACT AMENDMENT FOR THE AMOUNT OF \$19,000.00 AND INCREASE THE FUNDING AUTHORIZATION WHEN THE CIP IS APPROVED AND REFER TO COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

- f. **West Broad St reconstruction-** For the Construction Administration and Inspection phase, we have solicited a proposal from the engineer. The draft proposed fee is \$492,941.80 for construction administration and full time inspection as required by DOT and utilizing the methods required by DOT for this type construction inspection. This is about 8% of the project cost. The cost will be paid for under the project funds by the Federal and State in the amount of 90%, with the town share at 10%. This project may be bid in early 2018 for an early summer start date so the inspection phase approval process with the DOT needs to begin as soon as possible.

A MOTION WAS MADE BY MS. DAPONTE, SECONDED BY MR. CHASE TO APPROVE THE ABOVE DESCRIBED PROPOSAL FOR THE AMOUNT OF \$492,941.80 AND REFER TO COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

- g. **Stratford Ave, Honeyspot Rd project-** The Town Attorney letter is setting up another meeting with property owners to finalize any questions about the ROW needs. After which we will be proceeding with the mapping for the Right of Way phase and the schedule a public meeting, so we can finalize the design for DOT approval.

At a previous meeting we raised the issue of determining the process for the next phase- i.e.- determining the limits, selecting a designer, etc. depending on the extent and funding available of both state and local funds. ACTION NOT REQUIRED.

5: Old Business

~~Referral from Building Needs Committee meeting of July 17, 2017 — “White House” (a.k.a. Nichol Benjamin House) on Shakespeare grounds — Work is complete.~~

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. LLEWELYN TO STRIKE THIS ITEM FROM THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

6: New Business

Ms. Daponte has requested an update from CIP monies from previous years several times from various Town Administrative personnel. She has not received response. Mr. Casey presented an update re: a few construction items.

7: Adjournment: Hearing no further discussion in connection with the above agenda items or further business, Mr. Young called for a motion to adjourn the meeting at 8:46 p.m. A MOTION WAS MADE BY MR. LLEWELYN AND SECONDED BY MR. CHASE TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY.

*Carol Cabral*

Carol Cabral, Secretary