

MOTOR VEHICLE – STANDARD FORMS OF PROOF FOR REMOVAL OR ADJUSTMENT OF TAX BILL

1. **PLATE RECEIPT** from DMV indicating that the registration has been **CANCELLED, LOST or STOLEN.**

And

2. ANY OF THE FOLLOWING **IN ADDITION TO #1**

- a.) **A copy of the bill of sale.**

The bill of sale is now on the bottom of vehicle owners registration form and transfer information must be recorded on the back of the registration form before being submitted to DMV – therefore the seller's obligation is to provide a copy of the signed registration form **along with the plate receipt** to the Assessor.

- b.) **A copy of the transfer of Title.**

The seller must provide the assessor with a copy of the signed title **and the plate receipt.**

- c.) **Out of State Registration** – proof of residency and a copy of registration showing the date the vehicle was registered outside the State of Connecticut **along with the plate receipt.**

- d.) **Stolen vehicle** – a statement from the insurance company indicating that the vehicle was stolen and **NOT RECOVERED.** Owner must file **a lost or stolen plate form with the DMV.**

- e.) **Totaled vehicle** – a statement from the insurance company indicating that the vehicle was totaled and you did not retain possession of the vehicle. If owner **did not return plate then he/she must file a lost or stolen plate form with the DMV.**

- f.) **Junked Vehicle** – a receipt from junkyard **in addition to the plate receipt.**

- g.) **Trade-in vehicle-** a copy of the purchase agreement identifying the trade-in vehicle, **in addition to the plate receipt.**

- h.) **Donated vehicle-** a copy of the letter, from the charity the vehicle was donated to, identifying the donated vehicle, date donated, **in addition to the plate receipt.**

- i.) **Repossessed vehicle-** a copy of the letter from the repossession company, showing date of repossession, **in addition to the plate receipt.**

- j.) **If you are unable to obtain any of the above information (a through g)** request a letter from your insurance company stating the vehicle was removed, showing the date and reason removed (i.e.; sold, junked, etc) **in addition to the plate receipt.**

*****ALL INFORMATION MUST BE DATED AND HAVE THE VEHICLE ID NUMBER ON
ALL DOCUMENTATION*****

STRATFORD ASSESSOR'S OFFICE: (203) 385-4025

CONN. D.M.V. PHONE: 1-800-842-8222
ADDRESS: 60 State St. Wethersfield, CT 06161
WEB SITE: [HTTP://DMVCT.ORG](http://DMVCT.ORG)

Out of State phone: 1-860-263-5700
E-MAIL ADDRESS: MAIL@DMVCT.ORG