



**TOWN OF STRATFORD
PURCHASING DEPARTMENT
STRATFORD, CONNECTICUT**

BID No. 2009-075

Issued : September 14, 2009

Subject : Interior Painting at Baldwin Center

The Town of Stratford through the Office of the Purchasing Agent, will receive SEALED BIDS for furnishing the equipment described in the accompanying specifications, in accordance with the instructions, conditions and reservations that follow:

A. CLOSING DATE:

Bids will be received until 11:00 am September 25, 2009, at which time they will be publicly opened and read. All bidders are invited to attend this public opening, which will be held immediately following the closing time specified above, in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

There is a mandatory pre-bid walk-through scheduled for 10:00am on September 18 at the Baldwin Center 1000 West Broad St. Stratford, CT 06615

Any bid may be withdrawn prior to the above-scheduled time for receiving bids or authorized postponement thereof. Any bids received after the date and time specified shall NOT be considered. No bidder may withdraw a bid within 45 days after the actual opening thereof.

B. INSTRUCTIONS:

All proposals must be addressed to the attention of the Purchasing Agent, in a sealed envelope with bid subject and number on the face thereof. Proposals may be mailed or submitted in person. FAXED PROPOSALS ARE NOT ACCEPTED.

C. CONDITIONS:

Bidders must state specifically what equipment they propose to supply, giving manufacturer's name, model number, etc. A detailed description should accompany your bid. Any exceptions to Town Specifications should be listed in your bid response.

Bid Surety:

A Certified Check, Cashier's Check or Bid Bond in the amount of \$2,000.00 must accompany each proposal, made payable to the Town of Stratford. No bid will be considered without this surety. Upon award or rejection of the bid, all Certified Checks or Cashier's Checks received in lieu of Bid Bonds will be returned to the bidders.

The following information should also be covered in your bid:

Payment: Final payment will be made upon the acceptance of the completed work by an authorized representative of the Town of Stratford. NO partial payments will be made. Invoices covering the work specified herein should be forwarded to the Purchasing Department upon completion of the project.

Delivery: Please state as accurately as possible how long it will take to complete delivery after receipt of order, if you are the successful bidder.

Warranty: All proposals must state the exact nature and duration of any warranty applicable to the equipment you propose to sell to the Town.

Taxes: The Town of Stratford is exempt from all State and Federal taxes. Do not include these amounts in your quotation.

Repairs, parts: Bidders should indicate where service or parts could be obtained for the equipment being offered to the Town.

Insurance Requirements:

A. General Liability

Occurrence limit \$1,000,000; aggregate limit \$2,000,000. The insurance carried by the proposer shall be on form CG 00 01, or equivalent. The Town of Stratford shall be named as an additional insured on the contractor's General Liability Insurance Policy with form CG 20 10 or CG 20 33, *and* CG 20 37.

B. Automobile Liability

Combined single limit of \$1,000,000. Comprehensive automobile policy to cover all owned, hired or non-owned automobiles or vehicles.

C. Workers Compensation

The proposer must have workers' compensation and employers liability insurance as required by Connecticut and federal law, plus employers liability limits of \$1,000,000 per accident, 1,000,000 disease each employee and \$1,000,000 disease policy limit.

D. Umbrella Liability

The proposer shall have a minimum coverage of \$1,000,000 excess umbrella coverage, naming the Town as additional insured.

The proposer shall procure and pay for the insurance coverage described above and must maintain the indicated insurance for a period of two (2) years after completion of the contract. All policies shall provide for thirty (30) days written notice prior to cancellation, substantial change or nonrenewal. The successful bidder must file the required Performance Bond and an Insurance Certificate within two weeks of the date of notification of award. Failure or neglect to do so may be considered by the Town as proof that the proposer is unable to fulfill the contract. A current insurance certificate and a copy of the endorsement or policy wording adding the Town as Additional Insured must be in the Town's possession at all times. In addition, the selected firm shall require its subcontractors, if any, to meet the same insurance requirements and to furnish the Town with similar evidence of insurance.

In addition, the proposer shall, at all times, save, indemnify and hold harmless the Town of Stratford, its officers, agents, employees and servants from liability of any nature or kind, including costs and expenses for or on account of, any patented or copyrighted equipment, materials, articles, or processes used in the performance of this contract, or on account of any and all claims, damages, losses, litigation expense and counsel fees arising out of loss or injuries (including death) sustained by or alleged to have been sustained by the public or any persons affected by the proposer's work, or by the proposer or any subcontractor, or anyone directly or indirectly employed by them while engaged in the performance of their duties in connect

D. RESERVATIONS:

The Town of Stratford may consider informal any proposal not prepared and submitted to the Town in accordance with the provisions herein stated. The Town of Stratford reserves the right to reject any or all proposals or parts of proposals; to waive defects in same proposals; or to accept any proposal or part thereof deemed to be in the best interests of the Town of Stratford.

Michael Bonnar, Purchasing Agent

For questions or additional information, please contact Maurice McCarthy, Director of Public Works at 203-385-4080.

SPECIFICATIONS: See next page.

**Town of Stratford
BID #2009-075
Painting Specifications
The Baldwin Center**

- 1) All areas of peeling paint will be scraped and primed with a latex primer.
- 2) Color will be Linen White on walls and Ceiling White on all ceilings.
- 3) Paint will be applied in two complete coats to all previously painted surfaces.
- 4) Paint is to be latex interior Sherwin Williams Duration or Benjamin Moore Interior Latex.
- 5) All floor surfaces will be covered during the paint application.
- 6) Project will be completed within 30 days of bid award.
- 7) Paint cannot be sprayed in any areas.
- 8) On areas where wall covering has been removed walls will be patched where necessary, primed with a latex primer and 2 coats of paint applied.
- 9) All woodwork will be washed with a mild non-toxic cleaner and water prior to paint application in any area.

Bidders will quote the following:

Cost to remove wall covering in Main Hall

Cost to prime and apply 2 coats of paint to Main Hall sidewalls

Cost to apply 2 coats of paint to Main Hall ceilings

Cost to remove wall covering in entrance foyer lounge area

Cost to prime and apply 2 coats of paint to entrance foyer lounge area

Cost to apply 2 coats of paint to entrance foyer lounge area ceiling

Cost to remove wall covering in dining area

Cost to prime and apply 2 coats of paint to dining area sidewalls

Cost to apply 2 coats of paint to dining area ceiling

Cost to remove wall covering in stairwells

Cost to prime and apply 2 coats of paint to sidewalls in stairways

Cost to apply 2 coats of paint to ceilings in stairways

Cost per hour for wall covering removal

Cost per hour for 1 painter

**TOWN OF STRATFORD
BID SHEET**

BID # 2009-075 DESCRIPTION: Interior Painting at Baldwin Center

Price to remove wall covering in Main Hall: _____

Price to prime & apply 2 coats Main Hall sidewalls: _____

Price to apply 2 coats Main Hall ceilings: _____

Price to remove wall covering in foyer lounge: _____

Price to prime & apply 2 coats in foyer lounge: _____

Price to apply 2 coats foyer lounge ceiling: _____

Price to remove wall covering in dining area: _____

Price to prime & apply 2 coats dining area sidewalls: _____

Price to apply 2 coats dining area ceiling: _____

Price to remove wall covering in stairwells: _____

Price to prime & apply 2 coats to sidewalls in stairwells: _____

Price to apply 2 coats to ceilings in stairwells: _____

Price per hour for wall covering removal: _____

Price per hour for 1 painter: _____

Brand of paint: _____

Bidder's Name : _____

Address : _____

Phone : _____ Date : _____

Authorized Signature : _____

Printed Name : _____

Title : _____

Number of days able to start project after bid award: _____

Number of days able to complete project in: _____

Give three (3) references, including contact and phone:

