



**TOWN OF STRATFORD  
PURCHASING DEPARTMENT  
STRATFORD, CONNECTICUT**

BID No. 2009-021

Issued : March 4, 2009

Subject : Exterior Painting of Buildings at Boothe Memorial Park

The Town of Stratford through the Office of the Purchasing Agent, will receive SEALED BIDS for furnishing the equipment described in the accompanying specifications, in accordance with the instructions, conditions and reservations that follow:

**A. CLOSING DATE:**

Bids will be received until 3:00 pm March 20, 2009, at which time they will be publicly opened and read. All bidders are invited to attend this public opening, which will be held immediately following the closing time specified above, in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

**There is a mandatory pre-bid walk through scheduled for 10:00am on March 11, 2009 at the project site Boothe Memorial Park, 5774 Main St Putney, Stratford, CT 06614**

Any bid may be withdrawn prior to the above-scheduled time for receiving bids or authorized postponement thereof. Any bids received after the date and time specified shall NOT be considered. No bidder may withdraw a bid within 45 days after the actual opening thereof.

**B. INSTRUCTIONS:**

All proposals must be addressed to the attention of the Purchasing Agent, in a sealed envelope with bid subject and number on the face thereof. Proposals may be mailed or submitted in person. FAXED PROPOSALS ARE NOT ACCEPTED.

### **C. CONDITIONS:**

Bidders must state specifically what equipment they propose to supply, giving manufacturer's name, model number, etc. A detailed description should accompany your bid. Any exceptions to Town Specifications should be listed in your bid response.

#### **Bid Surety:**

A Certified Check, Cashier's Check or Bid Bond in the amount of \$ 1,500.00 must accompany each proposal, made payable to the Town of Stratford. No bid will be considered without this surety. Upon award or rejection of the bid, all Certified Checks or Cashier's Checks received in lieu of Bid Bonds will be returned to the bidders.

#### **Performance Bond**

No Performance Bond is required for this bid.

#### **Insurance**

##### **A. General Liability**

Occurrence limit \$1,000,000; aggregate limit \$2,000,000. The insurance carried by the proposer shall be on form CG 00 01, or equivalent. The Town of Stratford shall be named as an additional insured on the contractor's General Liability Insurance Policy with form CG 20 10 or CG 20 33, *and* CG 20 37.

##### **B. Automobile Liability**

Combined single limit of \$1,000,000. Comprehensive automobile policy to cover all owned, hired or non-owned automobiles or vehicles.

##### **C. Workers Compensation**

The proposer must have workers' compensation and employers liability insurance as required by Connecticut and federal law, plus employers liability limits of \$1,000,000 per accident, 1,000,000 disease each employee and \$1,000,000 disease policy limit.

##### **D. Umbrella Liability**

The proposer shall have a minimum coverage of \$3,000,000 excess umbrella coverage, naming the Town as additional insured.

E. Professional Liability

The proposer must maintain an Appraiser's Professional Liability Insurance policy with an occurrence limit \$1,000,000 and an aggregate limit \$2,000,000. Any deductible applicable to a claim must be noted on the certificate of insurance.

The proposer shall procure and pay for the insurance coverage described above and must maintain the indicated insurance for a period of two (2) years after completion of the contract. All policies shall provide for thirty (30) days written notice prior to cancellation, substantial change or nonrenewal. The successful bidder must file the required Performance Bond and an Insurance Certificate within two weeks of the date of notification of award. Failure or neglect to do so may be considered by the Town as proof that the proposer is unable to fulfill the contract. A current insurance certificate and a copy of the endorsement or policy wording adding the Town as Additional Insured must be in the Town's possession at all times. In addition, the selected firm shall require its subcontractors, if any, to meet the same insurance requirements and to furnish the Town with similar evidence of insurance.

In addition, the proposer shall, at all times, save, indemnify and hold harmless the Town of Stratford, its officers, agents, employees and servants from liability of any nature or kind, including costs and expenses for or on account of, any patented or copyrighted equipment, materials, articles, or processes used in the performance of this contract, or on account of any and all claims, damages, losses, litigation expense and counsel fees arising out of loss or injuries (including death) sustained by or alleged to have been sustained by the public or any persons affected by the proposer's work, or by the proposer or any subcontractor, or anyone directly or indirectly employed by them while engaged in the performance of their duties in connection with this contract.

The following information should also be covered in your bid:

**Payment:** Final payment will be made upon the acceptance of the completed work by an authorized representative of the Town of Stratford. NO partial payments will be made. Invoices covering the work specified herein should be forwarded to the Purchasing Department upon completion of the project.

**Delivery:** Please state as accurately as possible how long it will take to complete delivery after receipt of order, if you are the successful bidder.

**Warranty:** All proposals must state the exact nature and duration of any warranty applicable to the equipment you propose to sell to the Town.

**Taxes:** The Town of Stratford is exempt from all State and Federal taxes. Do not include these amounts in your quotation.

**Terms:** All quotations must be F.O.B. Stratford, Conn., to the department indicated.

**Bid Award:** The bid award will be determined by a combination of price, references and equipment proposed.

**D. RESERVATIONS:**

The Town of Stratford may consider informal any proposal not prepared and submitted to the Town in accordance with the provisions herein stated. The Town of Stratford reserves the right to reject any or all proposals or parts of proposals; to waive defects in same proposals; or to accept any proposal or part thereof deemed to be in the best interests of the Town of Stratford.

Michael Bonnar, Purchasing Agent

For additional information, contact Phil Handy, Parks Superintendent at 203-385-4080

**SPECIFICATIONS:** See next page.

**Town of Stratford**  
**BID #2009-021**  
**Painting Specifications**  
**Boothe Memorial Park**

- 1) All structures will be pressure washed using mildew preventive cleaner that is non-toxic.
- 2) Both structures have been tested for lead based paint and found to be positive all appropriate measures will be taken. (A report from AMC Environmental LLC, is on file with the Purchasing Department)
- 3) All areas of peeling paint will be scraped and primed with a latex primer.
- 4) All colors will be matched as closely as possible with the current colors.
- 5) Paint will be applied in two complete coats to all previously painted surfaces.
- 6) Paint is to be latex exterior Sherwin Williams Duration.
- 7) All cement and asphalt surfaces will be covered during the paint application.
- 8) Project will be completed within 45 days of bid award.
- 9) There are 2 structures that will be painted.
- 10) Paint cannot be sprayed in any areas.

Structures involved:

- 1) Coliseum building/Carriage House
- 2) Coliseum/Hall

Test results of lead based paint testing can be obtained at the Office of the Purchasing Agent, 2725 Main Street, Stratford, CT. 06614

There will be a mandatory pre-bid walk through on March 11 at 10:00am at Boothe Memorial Park at 5800 Main Street - Putney.

**TOWN OF STRATFORD  
BID SHEET**

BID # 2009-021 DESCRIPTION: Exterior Painting of Buildings at  
Boothe Memorial Park

Structures involved:

- 1) Coliseum building/ Carriage House
- 2) Coliseum/Hall

TOTAL PRICE: \_\_\_\_\_

The project must be completed within 45 days of bid award.

References in at least three other municipalities:  
(include contact name and phone)

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Bidder's Name : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Phone : \_\_\_\_\_ Date : \_\_\_\_\_

Authorized Signature : \_\_\_\_\_

Printed Name : \_\_\_\_\_

Title : \_\_\_\_\_