

# bostwick

A R C H I T E C T S L L C

56 Arbor Street Hartford, CT 06106 tel: 860.570.0869 fax: 806.570.1318

February 27, 2009

**Project: Siding Replacement, White House Building**  
**Owner: Town of Stratford**  
bA #0903.03

Project Pre-Bid Meeting Minutes No. 01  
February 27, 2009

Present: Bidding Contractors, (refer to Sign-In Sheet)  
Maurice McCarthy, Director of Public Works, TOWN OF STRATFORD (TS)  
Peter Bostwick – bostwick ARCHITECTS, LLC (bA)

The following is a summary of the meeting that was held on Month Day, Year. The meeting was called to order at 0:00 A.M.

<u><b>ACTION</b></u>	<u><b>ITEM</b></u>	<u><b>DESCRIPTION</b></u>
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*OLD BUSINESS*

(Not Applicable).

**NEW BUSINESS**

(bA) 00.00.01 (bA) answered contractor's questions concerning the scope of the project work, the following items were discussed and the bidders were advised that an Addendum would be issued to address all issues discussed:

- 1.) There is no asbestos or lead paint testing information for the existing siding materials to be removed. Bidders are to assume that the existing siding materials do contain lead paint and other associated materials to be removed contain asbestos. Contractors are to follow all local code requirements for proper disposal of all removed materials.
- 2.) The board sheathing behind the existing siding to be replaced where damaged or missing with CDX plywood to match the thickness of existing board sheathing to remain.
- 3.) The stone foundation is to be scraped and power washed to remove all existing paint and a new white cementitious coating to be applied from grade to the wood trim on all elevations.
- 4.) All paint on existing wood surfaces to remain including doors, columns, stairs, porches landings, etc. is to be removed and painted to match the new work.
- 5.) The bottom 24" of the four wood columns at the front porch are to be removed and new fluted wood construction to be installed to match existing cross section and shape with a stepped square wood base mounted on feet 1/2' above level of porch floor. Structural supports are to be added to column construction if required by the

Architect. At the front porch, water damaged T&G wood flooring is to be removed and new treated wood installed.

- 6.) Sealant is to be installed at all vertical wood joints.

Peter Bostwick, AIA

CC: All Present  
Joseph Hallisey (HEA)  
J. Kirk Bostwick (bA)  
Main file bA #0903.01