

bostwick

A R C H I T E C T S L L C

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February 27, 2009

Project: Roof Replacement, White House Building
Owner: Town of Stratford
bA #0903.02

Project Pre-Bid Meeting Minutes No. 01
February 27, 2009

Present: Bidding Contractors, (refer to Sign-In Sheet)
Maurice McCarthy, Director of Public Works, TOWN OF STRATFORD (TS)
Peter Bostwick – bostwick ARCHITECTS, LLC (bA)

The following is a summary of the meeting that was held on February 27, 2009. The meeting was held at the site at 9:00 A.M.

<u>ACTION</u>	<u>ITEM</u>	<u>DESCRIPTION</u>
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OLD BUSINESS

(Not Applicable).

NEW BUSINESS

(bA) 00.00.01 (bA) answered contractor's questions concerning the scope of the project work, the following items were discussed and the bidders were advised that an Addendum would be issued to address all issues discussed:

- 1.) There is no asbestos testing information for the existing roofing materials to be removed. Bidders are to assume that the existing roofing materials do contain asbestos. Contractors to follow all local code requirements for proper disposal of all removed materials.
- 2.) The two brick masonry chimneys are to be removed to the level of the roof and rebuilt with new brick that matches the existing brick in size, shape and construction and the new chimney to match existing chimney in size, shape, construction and step flashing. For purposes of bidding the each chimney is to be assumed to be 40 courses above the roof including the chimney cap and cross section 1'-8"x3'-8". The new chimney to include flue liner or liners to match the number of liners in the existing chimney.

Peter Bostwick, AIA

CC: All Present
Joseph Hallisey (HEA)
J. Kirk Bostwick (bA)
Main file bA #0903.01