

**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2009**

**01 - GENERAL FUND
102 - OFFICE OF THE MAYOR**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGET	FY 2009 MAYOR PROPOSED	PERCENT CHANGE
OFFICE OF THE MAYOR								
01102	6003	Payroll - Regular	\$ 211,944	\$ 253,645	\$ 226,485	\$ 230,230	\$ 236,033	2.52%
01102	6004	Payroll - Part Time	\$ -	\$ -	\$ 98	\$ -	\$ -	0.00%
01102	6061	Education/Travel	\$ 4,575	\$ 5,123	\$ 8,391	\$ 8,000	\$ 8,000	0.00%
01102	6102	Printing & Stationery	\$ 3,468	\$ 5,285	\$ 3,298	\$ 3,000	\$ 4,145	38.17%
01102	6341	Transportation	\$ 4,200	\$ 2,470	\$ 506	\$ 500	\$ 500	0.00%
01102	6399	Outside Service	\$ 2,519	\$ 1,487	\$ 91	\$ 1,000	\$ 1,400	40.00%
01102	6503	Printing /Reports	\$ 1,066	\$ 1,410	\$ 300	\$ 2,200	\$ 2,200	0.00%
01102	6689	Other Contingency	\$ 208	\$ -	\$ 968	\$ 1,000	\$ 1,200	20.00%
			\$ 227,980	\$ 269,420	\$ 240,137	\$ 245,930	\$ 253,478	3.07%



PROGRAM DESCRIPTION

The Mayor is the chief executive officer of the Town. Responsible for the administration and supervision of all departments, agencies, and offices of the Town.

Personnel	FY 05 Approved	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Mayor Proposed
Positions	3.0	2.5	4.0	4.0	4.0

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Office of the Mayor	2009 Proposed Budget
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102-6061	Education/Travel	\$ 8,000
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This account provides for the cost of travel and registration fees for conferences and seminars; cost of professional dues and publications, as well as U.S. Conferences of Mayors (\$3,300) and National League of Cities (\$3,400).

102-6102	Printing & Stationery	\$ 4,145
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This account provides for office supplies.

102-6341	Transportation	\$ 500
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This account provides for transportation for the Mayor to and from airports and related travel expenses.

102-6399	Outside Services	\$ 1,400
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This account provides for temporary secretarial services in the absence of staff due to scheduled vacations.

102-6503	Printing/Reports	\$ 2,200
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This account covers the cost of printing and distributing various reports based on community needs.

102-6689	Other Contingency	\$ 1,200
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This account provides for any issue that arises through the year that requires immediate action by the Mayor.

