

**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2009**

**01 - GENERAL FUND
101 - TOWN COUNCIL/CLERK**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 BUDGET	FY 2009 MAYOR PROPOSED	PERCENT CHANGE
TOWN COUNCIL/CLERK								
01101	6003	Payroll - Regular	\$ 38,591	\$ 38,592	\$ 40,758	\$ 38,853	\$ 42,394	9.11%
01101	6102	Printing & Stationery	\$ 1,730	\$ 2,045	\$ 1,497	\$ 1,500	\$ 1,500	0.00%
01101	6460	Council Committee	\$ 7,583	\$ 7,042	\$ 10,440	\$ 9,500	\$ 9,500	0.00%
01101	6302	Equipment Service	\$ -	\$ -	\$ -	\$ -	\$ 400	0.00%
01101	6502	Advertising	\$ 2,198	\$ 2,895	\$ 2,070	\$ 1,600	\$ 2,000	25.00%
01101	6681	Council Contingency	\$ 12,500	\$ -	\$ -	\$ 10,000	\$ 10,000	0.00%
			\$ 62,602	\$ 50,574	\$ 54,765	\$ 61,453	\$ 65,794	7.06%



PROGRAM DESCRIPTION

The Town Council is the Legislative Body of the Town. The Council Clerk provides administrative assistance to the Town Council. The Council Clerk prepares the agendas and minutes of all Council-related meetings and prepares and distributes all official correspondences of the Town Council.

Personnel	FY 05 Approved	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Mayor Proposed
Positions	1.0	1.0	1.0	1.0	1.0

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Town Council/Clerk	2009 Proposed Budget
101-6102	Printing & Stationery	\$ 1,500
This account provides for all office supplies used by the Council Clerk and committee secretaries.		
101-6460	Council Committees	\$ 9,500
This account provides for all secretarial fees for regular committee meetings and special meetings during the course of the year.		
101-6460	Equipment Service	\$ 400
This account covers the cost of providing tapes and repairing the chamber recording device.		
101-6502	Advertising	\$ 2,000
This account provides for all advertising including announcements of public hearings, legal notices, and other matters, which are required to be published.		
101-6681	Council Contingency	\$ 10,000
This account provides for any issue that arises through the year that requires immediate action by the Town Council.		

