



Stratford, Connecticut

ANY INDIVIDUAL WITH A DISABILITY WHO NEEDS SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE ADA COORDINATOR AT 385-4020 OR 385-4022 (TDD) 5 DAYS BEFORE THE MEETING, IF POSSIBLE.

NOTICE OF PUBLIC MEETING

THE STRATFORD TOWN COUNCIL WILL CONDUCT A REGULARLY SCHEDULED MEETING ON MONDAY, AUGUST 9, 2010 IN COUNCIL CHAMBERS OF TOWN HALL, 2725 MAIN STREET, STRATFORD, CT AT 8:00 P.M.

PUBLIC FORUM WILL BEGIN AT 6:45 P.M.

AGENDA

CALL TO ORDER

INVOCATION PRESENTED BY SEVENTH DISTRICT COUNCIL MEMBER HON. KIMBERLY MEUSE FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

1. APPROVAL OF MINUTES — Minutes of Public Forum and Regularly scheduled meeting of July 12, 2010.

RESOLVED: That the reading of the foregoing minutes be dispensed with as copies thereof have been previously provided to each Council Member and the same be and are hereby approved.

2. CEREMONIAL PRESENTATIONS AND AWARDS

3. COUNCIL MEMBERS RESPONSE TO COMMENTS FROM PUBLIC FORUM

4. COMMUNICATIONS, BILLS, PETITIONS, REMONSTRANCES — None.

5. MAYOR'S REPORT, COMMITTEE REPORTS, TOWN ATTORNEY'S REPORTS

5.1 MAYOR'S REPORT

5.1.1 **MAYORAL APPOINTMENTS** Arts Commission. Appt. of Frank McLaughlin

5.2 COMMITTEE REPORTS

5.2.1 **ORDINANCE COMMITTEE** —The Ordinance Committee did not conduct a public hearing nor a regularly scheduled meeting on July 26, 2010.

5.2.2 **PENSION BOARD** — The Pension Board did not conduct the regularly scheduled meeting of July 26, 2010.

5.2.3 **FINANCE AND CLAIMS COMMITTEE** — The Finance and Claims Committee did not conduct the regularly scheduled meeting on July 19, 2010.

5.2.4 **ECONOMIC AND COMMUNITY DEVELOPMENT COMMISSION** — This Commission conducted the regularly scheduled meeting of July 13, 2010.

5.2.5 **PUBLIC SAFETY COMMITTEE** — The Public Safety Committee conducted the regularly scheduled July 19, 2010 meeting.

5.2.6 **PARKS AND RECREATION COMMITTEE** — This committee did not meet on July 28, 2010.

5.2.7 **PUBLIC WORKS COMMITTEE** — The Public Works Committee conducted the regularly scheduled meeting of July 19, 2010 with the following referred to Council with favorable recommendation:

A. **Bruce Ave. ARRA pavement restoration project.** —The engineer, Tighe&Bond, has requested additional fee, \$3,000.00, for some of the design work as it related to additional types and alternates for the construction to be added to the project, as requested by DOT during the review phase.

COMMITTEE REPORTS — continuedPUBLIC WORKS COMMITTEE — continued

RESOLVED: that the recommendation of the Public Works Committee is accepted and the amount not to exceed \$3,000.00 to Tighe&Bond for design work be and is hereby granted/denied.

B. Barnum Ave. streetscape — STV has submitted a proposal for additional construction administration services because of various changes over the original scope including a longer duration of the construction time frame, a split of the project into two contracts with two contractors, two sets of submittal reviews, construction meetings, requisition reviews, etc. Furthermore, one part of the project is now federally funded and there is significant extra effort needed to administer the second part of the project.

Task Order No. 8 — Fee for part-time resident Engineering/Inspector services for phase 1 Barnum Avenue. Service was not included in original contract. Rate requested is equal to the rate previously approved for Barnum Avenue Sewer replacement project. Actual Director labor with a mark-up of 2.5 or a maximum rate of \$130/hr plus \$500 for direct costs (mileage reproductions and postage).

RESOLVED: that the recommendation of the Public Works Committee is accepted and the amount not to exceed \$130/hr plus \$500 for direct costs to STV be and is hereby granted/denied.

Task Order No. 9 — Increase fee for construction administration services for Phase 1. Services were originally estimated for a 4-month construction period in 2001. The increase will address the fact that the construction period is now 7 months and the escalation in the rate of pay since 2001. The increase in fee is \$4,000 lump sum.

RESOLVED: that the recommendation of the Public Works Committee is accepted and the amount not to exceed \$400 to STV for aforementioned construction services be and is hereby granted/denied.

Task Order No. 10 — Fee for construction administration services for phase 2. Services are for the ARRA project, which must be performed according to CTDOT's requirements and criteria. The lump sum fee is \$17,500 for a 10-month construction period.

COMMITTEE REPORTS — continued

PUBLIC WORKS COMMITTEE — continued

RESOLVED: that the recommendation of the Public Works Committee is accepted and the amount not to exceed \$17,500 to STV for aforementioned construction services be and is hereby granted/denied.

The following items were discussed during the meeting and referred for consideration:

- A. BRUCE AVE PAVEMENT RESTORATION — BID #2010-015
Cherry Hill Construction Base Bid \$188,270.10 Alt Bid \$93,078.30

Whereas the Town has an ARRA grant to fund this project and Tighe and Bond, the Town's consultant, has reviewed the bids and the State Dept of Transportation has authorized the Town to award a contract, in accordance with the recommendation of the Town Engineer, it is recommended that the above contract be awarded to Cherry Hill Construction Co. on the basis of their low bid submitted.

RESOLVED: That the bid of Cherry Hill Construction Co., be accepted and the Mayor be and is hereby authorized to execute a contract with Cherry Hill Construction Co on the basis of their bid submitted for the performance of said work in accordance with the specifications prepared by Tighe and Bond, Inc, and subject to the inspection and approval of Tighe and Bond, the Town Engineer and the CT Department of Transportation.

- B. BARNUM AVE STREETScape PROJECT PART 2 — BID #2010-025
G. Pic & Sons Base Bid \$1,326,393.00

Whereas the Town has an ARRA grant to fund this project and STV, Inc, the Town's consultant, has reviewed the bids and the State Dept of Transportation has authorized the Town to award a contract, in accordance with the recommendation of the Town Engineer, it is recommended that the above contract be awarded to G. Pic & Sons on the basis of their low bid submitted.

RESOLVED: That the bid of G. Pic & Sons, of Bridgeport, CT be accepted and the Mayor be and is hereby authorized to execute a contract with G. Pic & Sons on the basis of their bid submitted for the performance of said work in accordance with the specifications prepared by STV, Inc, and subject to the inspection and approval of STV, Inc, the Town Engineer and the CT Department of Transportation.

COMMITTEE REPORTS — continued

PUBLIC WORKS COMMITTEE — continued

- C. WATERS CONSTRUCTION — King St Culvert baffle wall change order (to be submitted by contractor)

5.2.8 BUILDING NEEDS COMMITTEE — The Building Needs Committee conducted the regularly scheduled meeting of July 19, 2010 with the following referred to Council with favorable recommendation:

EMS facility (a.k.a. Old Firehouse) —A Construction change directive, from Salce Contracting Associates, for the amount of \$15,061.70, for site revisions to accommodate steel stairs, curb, additional sidewalk, drains. Change order option SK6 (exterior stair), as referenced on the AIA change directive document dated 7/10/10 was selected.

RESOLVED: that the recommendation of the Building Needs Committee is accepted and the amount not to exceed \$15,061.70 for site revisions to accommodate steel stairs, curb, additional sidewalk, drains. Change order option SK6 (exterior stair), as referenced on the AIA change directive document dated 7/10/10 be and is hereby granted/denied.

5.2.9 SHORT BEACH COMMISSION — The Short Beach Commission did not conduct a meeting during the month of July 2010.

5.2.10 STRATFORD HOUSING PARTNERSHIP — The Partnership did not conduct a meeting during the month of July 2010.

5.2.11 TAX PARTNERSHIP SCREENING COMMITTEE — The Tax Partnership Screening Committee did not conduct a meeting during the month of July 2010.

5.2.12 WATER POLLUTION CONTROL AUTHORITY — The Water Pollution Control Authority did not conduct the meeting scheduled for July 26, 2010.

5.2.13 ETHICS COMMISSION — The Ethics Commission did not conduct a meeting during the month of July 2010.

COMMITTEE REPORTS — continued

5.2.14 BOOTHE PARK COMMISSION — The Boothe Park Commission did not conduct a meeting on July 2010.

5.2.15 BOARD OF EDUCATION LIAISON COMMITTEE — The Board of Education Liaison Committee did not conduct the regularly scheduled meeting on July 2010.

5.2.16 CONSERVATION COMMISSION — The Conservation Commission conducted a meeting on July 13, 2010.

5.2.17 COMMUNITY DEVELOPMENT SUBCOMMITTEE OF THE ECONOMIC DEVELOPMENT COMMISSION — This subcommittee did not conduct a meeting during July 2010.

5.2.18 HISTORIC DISTRICT COMMISSION — This Commission did not conduct a meeting during the month of July 2010.

5.2.19 ROOSEVELT FOREST COMMISSION — The Roosevelt Forest Commission did not meet during the month of July 2010.

5.2.20 INLAND WETLANDS AND WATERCOURSES COMMISSION — This Commission's regularly scheduled meeting of July 21, 2010 was canceled but a special meeting was conducted on July 28, 2010.

5.2.21 WATERFRONT HARBOR MANAGEMENT COMMISSION — This Commission conducted the regularly scheduled meeting of July 14, 2010.

5.2.22 Longbrook Park Commission — This Commission did not conduct the regularly scheduled meeting of July 28, 2010.

5.2.23 BEAUTIFICATION COMMITTEE — The Beautification Committee conducted the regularly scheduled meeting of July 6, 2010.

COMMITTEE REPORTS — continued

- 5.2.24 TRAFFIC AUTHORITY — The Traffic Authority conducted the regularly scheduled meeting of July 21, 2010.
- 5.2.25 EMS FUNDING COMMITTEE — This committee did not meet during the month of July 2010.
- 5.2.26 ARTS COMMISSION — The Arts Commission did not conduct the regularly scheduled meeting of July 1, 2010.
- 5.2.27 PROPERTY MAINTENANCE REVIEW COMMITTEE (a.k.a. Anti-blight Committee per § 161-7 of Stratford Town Code) — The Property Maintenance Review Committee did not conduct a meeting during the month of July 2010.
- 5.2.28 VETERANS' MONUMENT PRESERVATION COMMISSION FOR ACADEMY HILL — This Commission did not conduct a meeting during the month of July 2010.
- 5.2.29 AIRPORT NOISE ABATEMENT COMMITTEE — The Airport Noise Abatement Committee conducted the regularly scheduled meeting of July 28, 2010.
- 5.2.30 ECONOMIC TASK FORCE — The Economic Task Force did not meet during the month of July 2010.
- 5.2.31 FINANCIAL ADVISORY COMMITTEE — The Financial Advisory Committee conducted a special meeting on July 6, 2010.
- 5.2.32 ENERGY AND ENVIRONMENT TASK FORCE — This Task Force did not conduct a meeting during the month of July 2010.

5.3 TOWN ATTORNEY'S REPORT

- 5.3.1 Airport Purchase — continuing item

TOWN ATTORNEY'S REPORT — continued

5.3.2 ROOSEVELT FOREST MANAGEMENT PLAN — (resolution forthcoming)

5.3.3 CLAIMS REPORT

5.3.4 QUESTIONS TO THE TOWN ATTORNEY

6. QUESTIONS TO MAYOR OR STAFF

7. UNFINISHED BUSINESS and/or OLD BUSINESS

7.1 SAEP

7.2 GOLF PRO'S CONTRACT — Referred from the Short Beach Commission meeting of June 7, 2010. Referred to Town Attorney during meeting of July 12, 2010.

7.3 TABLED ORDINANCES AND RESOLUTIONS

7.3.1 ECONOMIC DEVELOPMENT CORPORATION (*resolution appended as pages 13-14*) — Tabled during Council Meeting of February 9, 2009.

7.4 TABLED APPOINTMENTS

7.4.1 VETERANS' MONUMENT PRESERVATION COMMISSION FOR ACADEMY HILL (ord. #04-04) Established May 10, 2004, at least 9 members and no more than 11 members, appointed by Town Council, 4-year terms, Chairman appointed by Town Council.

7.4.1.1 REPRESENTATIVES-AT-LARGE

A. RESOLVED: that _____ of _____ be and is hereby appointed a representative-at-large of the Veterans' Monument Preservation Commission for Academy Hill.

UNFINISHED BUSINESS — continued

TABLED APPOINTMENTS — continued

VETERANS’ MONUMENT — continued

B. RESOLVED: that _____ of _____ be and is hereby appointed a representative-at-large member of the Veterans’ Monument Preservation Commission for Academy Hill. (unexpired term of James Brazzell ends May 2012) — DECEASED

7.4.2 STRATFORD HOUSING PARTNERSHIP — § 5-63 of Town Code. Council chairman, with advice of Council, appoints the members of the Partnership and shall make all appointments for vacancies and unexpired portion of terms.

7.4.2.1 REPRESENTATIVE FROM THE PLANNING COMMISSION — four-year term

RESOLVED: that _____ of _____ be and is hereby appointed the Planning Commission representative to the Stratford Housing Partnership. (term of John F. Caldwell ended February 22, 2006)

7.4.2.2 REPRESENTATIVE FROM THE ZONING COMMISSION OR ZONING BOARD OF APPEALS — four-year term

RESOLVED: that _____ of _____ be and is hereby appointed the Zoning Commission/Board of Zoning Appeals representative to the Stratford Housing Partnership. (term of Anthony Ross ended February 22, 2007)

7.4.2.3 REPRESENTATIVES OF THE LOCAL BUSINESS COMMUNITY — (3 Members, 3-year terms)

(1) RESOLVED: that _____ of _____ be and is hereby appointed the Business Community representative to the Stratford Housing Partnership. (term of Alvin O’Neal ended February 22, 2004)

UNFINISHED BUSINESS — continued

TABLED APPOINTMENTS — continued

STRATFORD HOUSING PARTNERSHIP — continued

(2) RESOLVED: that _____ of _____ be and is hereby appointed the Business Community representative to the Stratford Housing Partnership. (term of Walter N. Harris ended February 22, 2004)

(3) RESOLVED: that _____ of _____ be and is hereby appointed the Business Community representative to the Stratford Housing Partnership. (term of Katherine M. O'Connor ended February 22, 1999)

7.4.3 DISABILITY REVIEW BOARD — appointed by Council – 2-year term of office.

RESOLVED: that _____ of _____ be and is hereby appointed a member of the Disability Review Board (term of Frank Scifo, M.D. expired January 13, 2010)

7.4.4 COMMITTEES CONCURRENT WITH COUNCIL (2-YEAR APPOINTMENTS)

7.4.4.1 PARKS AND RECREATION COMMITTEE, REGULAR MEMBER — per § 7-9 of Town Code: — **1 NEEDED**

7.4.4.2 ECONOMIC TASK FORCE — (Ordinance 07-14 passed 5/14/07)

7.4.4.2.1 ELECTORATE MEMBERS (3 needed)

7.4.4.2.2 STRATFORD AARP MEMBER (1 needed)

UNFINISHED BUSINESS — continued

TABLED APPOINTMENTS — continued

7.4.5 FINANCIAL ADVISORY COMMITTEE — established by resolution Feb. 11, 2008

RESOLVED: that _____ of _____ be and is hereby appointed a member of the Financial Advisory Committee. (term of Russell Hayden – vacated)

7.4.6 WATERFRONT HARBOR MANAGEMENT COMMISSION — appointed by Council

7.4.6.1 REGULAR MEMBER — 5-year term

RESOLVED: that _____ of _____ be and is hereby appointed a member of the Waterfront Harbor Management Commission. (term of Patrick Gribbon expired June 30, 2010)

7.4.6.2 ALTERNATE MEMBERS — 2-year term

RESOLVED: that _____ of _____ be and is hereby appointed an alternate member of the Waterfront Harbor Management Commission. (term of Amy Wanamaker expired May 31, 2010)

8. ORDINANCES AND RESOLUTIONS — None

9. NEW BUSINESS

9.1 CHANGE ORDER – SIDEWALK IMPROVEMENTS PROJECT. Bid #2009-078, CD project #s3310, 3416, and 3611

RESOLUTION — SPONSOR: Stratford Town Council

RESOLVED; that the Town Council approve, and authorize the Mayor to execute, Project Change Order #1 on the Sidewalk Improvements Project, funded by the Community Development Block Grant (CDBG), to New England Concrete Services, Inc., 199 Moody Street, Ludlow, MA 01056, in the amount of \$40,000 and in accordance with the unit prices presented in their original bid proposal, dated September 21, 2009, and incorporated in their contract with the Town of Stratford, dated October 9, 2009.

9.2 APPOINTMENTS — None

10. ADJOURNMENT

Resolution By the Stratford Economic Development Commission Requesting Stratford's Town Council To Authorize The Creation of a Stratford Economic Development Corporation

Cities and Towns throughout Connecticut, indeed the country, have utilized a unique organization mechanism to pursue, foster, plan and cause economic development for their communities. Called Economic Development Corporations, these public/private partnership organizations have been developed to facilitate economic growth by developing programs facilitating their communities' growth.

Economic Development Corporations utilize public and private sector investment to pursue economic development success in their communities by creating programs uniquely suited to the needs of their individual communities. To that end, Economic Development Corporations develop, facilitate and pursue a variety of programs to foster, cause, encourage and support economic development, including:

- Business/Industry Technical Support to foster expansion and relocation, including financial and aid, subject to the approval of local Town/City Councils
- Programs to encourage housing and community development
- Facilitation of public/private partnerships pursuing economic development success
- Site Location Assistance
- Real Estate Acquisition and Development
- Planning and Zoning Consultation
- Grant Preparation, Writing and Administration, including fundraising for Brownfield Redevelopment and other Economic Development Projects
- Liaison to Town, State, and Federal Agencies
- Property Management
- Business Promotion and Marketing
- Economic Development Planning

The Stratford Economic Development Commission, after studying Connecticut Economic Development Corporations has agreed that such an organization should become a primary tool for the Town of Stratford to pursue economic development success. To that end, the Commission would like to suggest the following to the Stratford Town Council:

1. The Town Council and the Mayor cause the creation of an independent, not-for-profit Corporation called the Stratford Economic Development Corporation.
2. The Town Council, as well as the private sector, upon the Corporation's creation of a Program of Work should provide both initial and long term funding for the Corporation. The Program of Work could include, but should not be limited to:
 - i. Coordination and enhancement of Stratford's economic development and revitalization;
 - ii. Promotion and marketing of economic and redevelopment opportunities;
 - iii. Planning and fostering economic development growth and retention;

Resolution By the Stratford Economic Development Commission Requesting Stratford's Town Council To Authorize The Creation of a Stratford Economic Development Corporation — cont'd

- iv. Planning, fostering and encouraging industrial, commercial and retail growth in Stratford;
 - v. Encouraging, designing and facilitating improvement in pedestrian facilities, traffic circulation, parking and streetscaping to improve infrastructure and image thus encouraging retail growth and improving Stratford's quality of life;
 - vi. Encouraging and developing government/private sector funding/grants;
 - vii. Focusing on, causing and administering Brownfield redevelopment.
3. The Town Council and Mayor, in partnership with the business community will appoint a Board of Directors to meet regularly to develop/pursue the goals of the Corporation. The Board would then be responsible for hiring an Executive Director of the Corporation; The Board of Directors would be responsible for governing and oversight of the Executive Director's activities.
4. A public/private partnership between the Stratford and the private sector will be developed to fund the activities of the Economic Development Corporation.
5. The Executive Director's initial activities would be the development of by-laws and the incorporation of the organization as a not-for-profit. The Executive Director, working under the leadership and at the behest of the Board of Directors, would be responsible for the creation of an annual program of work for presentation to the Town Council.
6. Activities by the Corporation requiring acquisition of land or bonding are under the total purview (authorization) of the Stratford Town Council.