



# TOWN OF STRATFORD

## TOWN OF STRATFORD USE OF PUBLIC AREA LEASE

AREA: Academy Hill \_\_\_\_\_ Fee Paid \_\_\_\_\_  
 Paradise Green \_\_\_\_\_ (\$25.00) Date \_\_\_\_\_  
 West Broad Green \_\_\_\_\_ Cash/Check # \_\_\_\_\_  
 Other \_\_\_\_\_ Insurance Rec'd \_\_\_\_\_

**All organizations applying for use of public areas must be a non-profit and event must be open to the general public. A \$1 million insurance policy naming the Town of Stratford as an additional insured, due with application. Please supply the Town with a layout of location of tents and tables. Please indicate what you are requesting from the Town. (electricity, garbage receptacles, sound system)**

**Payment of fee (if applicable) due within one week of making reservation or the Town will void the reservation.**

Date of Application \_\_\_\_\_

\_\_\_\_\_ has permission to use the above area  
 (name of organization/person)

on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ for the following  
 (date) (time) (time)

activity/purpose \_\_\_\_\_ from the Town of Stratford.

Estimated # of people attending \_\_\_\_\_

Sale of souvenir items/food/etc.? \_\_\_\_\_ (If yes, see reverse)

Are you planning to put up a tent? \_\_\_\_\_ Size \_\_\_\_\_

Are you using a caterer? \_\_\_\_\_ If yes, who is the caterer? \_\_\_\_\_

Phone # \_\_\_\_\_ Are you having music? \_\_\_\_\_

Sale of tickets to event? \_\_\_\_\_ If yes, what is the ticket cost and what is the money for? \_\_\_\_\_

Rain date \_\_\_\_\_ No rain date \_\_\_\_\_

Contact person \_\_\_\_\_ (indicate title is applicable)

Organization address and phone # \_\_\_\_\_

Email Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

- The organization is responsible for returning the area to the Town in the same condition as accepted by the applicant. No parking is allowed on the grass.
- Specific approval is required for all outdoor signs from the Planning & Zoning Dept. The use of tents requires a permit from the Building Inspection Dept.
- No alcoholic beverages are allowed at any public park.

**(Please read back page carefully before signing.)**

- ❖ You agree to accept the above-designated premises in the condition that is in at the beginning of this lease and agree to maintain the premises in the same condition, order and repair that it is in at the beginning of the term of the lease, with the exception of reasonable wear and tear.
- ❖ You shall be liable to the Town and shall forever hold harmless the Town from any and all such damage or loss to the premises or of any of the Town's property caused by the acts or negligence of you or any person or persons in your employ or under your control.
- ❖ You assume all risk in the operation of this permit and you shall be solely responsible and answerable for all damages, accidents and injuries to persons and/or personal property.
- ❖ You agree to indemnify and hold harmless the Town and its officers and employees from any and all claims, suits, losses, damage or injury to persons and/or property, of whatever kind and nature, whether direct or indirect, arising out of the operation of this permit or from the carelessness, negligence or improper conduct of you or any of your servants, agents, or employees.
- ❖ It is expressly understood and agreed that no real or personal property is leased to the lessee.
- ❖ It is also understood that your right to occupy the premises and operate the permit shall continue only so long as you shall comply strictly and promptly with each and all of the undertakings, provisions, covenants, agreements, stipulations and conditions of the intended use of the Town's premises.
- ❖ You and your members agree not to represent yourselves as an agent or associate of the Town of Stratford, the Parks Dept. or the Recreation Dept.
- ❖ The Town of Stratford shall supply these premises and no part of this service is to be sublet, assigned, transferred, converted, or otherwise disposed of to any other company, corporation or person.
- ❖ You shall not carry, within or upon permitted space, any prohibited operation described within this lease. The lease granted shall continue only as long as you promptly and strictly comply with each and all of the undertakings, provisions, covenants, stipulations and conditions contained within this document.
- ❖ You must abide by established park rules.
- ❖ If food is to be sold or served by a caterer, you must contact the Health Dept. for a permit.
- ❖ To request extra garbage cans at the Green or fields, please contact the Parks Dept.
- ❖ To use electricity at Paradise Green, please contact the Bldg. Maintenance Dept.

Requests from the Town (ie. Garbage receptacles, electricity, tents etc.)

\_\_\_\_\_

I agree to abide by the conditions stated in this agreement.

\_\_\_\_\_

(Signature of authorized agent of organization & title)

\_\_\_\_\_

Date

**The following departments have been informed of your request and have the following instructions:**

Health Department \_\_\_\_\_

Parks Department \_\_\_\_\_

Building Maintenance \_\_\_\_\_

Police Department \_\_\_\_\_

Planning & Zoning \_\_\_\_\_

Fire Marshall \_\_\_\_\_

EMS Chief \_\_\_\_\_

\_\_\_\_\_

Patricia Patusky, Superintendent of Recreation

\_\_\_\_\_

Date

