

**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

29 - RAILROAD FUND
929 - RAILROAD

REVENUE SUMMARY - RAILROAD FUND

ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
PERMITS & LICENSES							
29929	4490	Daily Parking Fees	211,077	210,144	150,009	157,212	196,762
29929	4493	Parking Violations	-	590	39,926	34,841	40,000
29929	4499	Permit Parking Fees	-	48,300	93,407	108,500	108,500
			211,077	259,034	283,342	300,553	345,262
INVESTMENT INCOME							
29929	4501	Investment Income	44,283	57,836	41,654	30,000	37,000
			44,283	57,836	41,654	30,000	37,000
OTHER REVENUES							
29929	4613	Other Misc. Rentals	24,364	16,763	18,769	63,000	63,000
			24,364	16,763	18,769	63,000	63,000
GRAND TOTALS			279,724	333,634	343,765	393,553	445,262



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RAILROAD FUND - EXPENDITURES

			FY 2010 MAYOR PROPOSED				
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
29929	6003	Payroll - Regular	-	-	-	30,325	31,220
29929	6004	Payroll - Part Time	13,287	9,237	6,517	22,403	23,063
29929	6052	Social Security	1,300	1,300	498	3,000	3,000
29929	6102	Printing & Stationery	5,507	7,228	4,241	6,000	9,329
29929	6199	Materials - Other	-	2,220	1,229	3,000	3,000
29929	6302	Equipment Service	-	1,366	1,166	5,000	5,000
29929	6321	Telephone	-	-	222	-	-
29929	6322	Postage	3,100	3,300	3,000	3,300	3,800
29929	6375	Utilities	18,180	18,790	19,224	25,920	27,993
29929	6399	Misc. Outside Service	33,528	35,368	57,958	62,816	82,889
29929	6499	Contractual Services	24,250	24,250	73,679	55,000	73,679
29929	6528	Refunds	1,186	30	5	2,000	2,000
29929	6599	Other Misc. Expense	-	-	-	-	-
29929	6689	Other Contingency	10,734	-	-	10,000	8,000
29929	6741	Transfer to Capital Improv	55,279	4,723	178,787	86,789	94,289
29929	7006	Transfer to General Fund	30,000	30,000	30,000	78,000	78,000
DEPARTMENT TOTALS			196,351	137,811	376,526	393,553	445,262



PROGRAM DESCRIPTION

The Chief Administrative Officer's staff operates the Stratford Railroad Station under a lease arrangement with the State of Connecticut Department of Transportation. Fees generated from parking fees and utility and rent payments from sub-lessees support the operation.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	0.0	0.0	0.0	1.0	1.0

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Railroad Fund	2010 Proposed Budget
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29929-6003	Payroll - Regular	\$ 31,220
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This account provides 37.5 hours per week of clerical help to maintain and update permit and daily parking records as well as process parking violation tickets. In addition, this staff person is located at the Stratford Railroad Station to handle numerous and complex customer service concerns.

29929-6004	Payroll - Part Time	\$ 23,063
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This account provides approximately 19.5 hours to oversee the operation by maintaining electronic, multi-space parking meters, arranging contractual services, ordering repairs and maintenance, and supervising the enforcement of parking rules and regulations.

29929-6102	Printing & Stationery	\$ 9,329
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This account provides funds for general printing and supply needs, including the purchase of envelopes, ticket books and permits.

29929-6322	Postage	\$ 3,800
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Reimbursement to the General Fund for mailing of permits, renewal applications and delinquent notices.



29929-6375 Utilities \$ 27,993

Funds cover outdoor lighting costs and coffee shop utilities. The sub-lessee reimburses the enterprise fund for coffee shop utility costs.

29929-6399 Outside Services \$ 82,889

Contracted security services for approximately 71.25 hours per week, excluding weekends and holidays.

29929-6499 Contractual Services \$ 73,679

Funding for debt collection, snow removal, grounds maintenance, graffiti removal and other miscellaneous services.

29929-7006 Transfer to General Fund for In-Kind Services \$ 78,000

Reimbursement to the General Fund for services provided to the Railroad Station operation by Town employees such as refuse collection, building maintenance and parking program administration.

SIGNIFICANT CHANGES AND COMMENTARY

In order to meet the growing demands of the state commuters, Stratford must continue to build on the improvements that have already been made with funds from the Railroad Maintenance Fund, and partner with the State to make necessary station infrastructure improvements.

The railroad station only has 296 parking spaces on site: 205 of these are reserved for permit holders while 80 are set aside for daily spaces and 11 are designated handicap parking spaces. Having a staff presence at the station has been a welcomed customer focused initiative that has been greatly appreciated by the daily ridership.

Additional capital outlay includes funds for lighting, signage, bike racks, platform and stairway mason work, as well as an additional new daily parking lot, which has been proposed to DOT in 2009.

