

**TOWN OF STRATFORD  
BUDGET EXPENDITURES  
FISCAL YEAR 2010 BUDGET**

**01 - GENERAL FUND  
471 - POLICE ADMINISTRATION**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED	PERCENT CHANGE
<b>POLICE ADMINISTRATION</b>								
01471	6003	Payroll - Regular	328,591	320,984	338,392	329,659	336,996	2.23%
01471	6009	Payroll - Supplementary	62,338	115,252	71,121	30,000	30,000	0.00%
01471	6020	Payroll - Overtime	-	(5,368)	-	-	-	0.00%
01471	6058	Uniform Allowance	2,200	3,760	1,575	2,550	2,700	5.88%
01471	6061	Education	157,460	182,138	230,009	-	-	0.00%
01471	6061 0115	Diversity & Cust Svc Training	-	-	-	-	-	0.00%
01471	6102	Printing & Stationery	4,404	5,442	4,815	4,900	4,900	0.00%
01471	6163	Safety Equipment	1,012	927	668	1,000	1,000	0.00%
01471	6302	Equipment Service	39,053	71,002	39,775	39,200	40,000	2.04%
01471	6362	Electric	94,704	108,258	117,637	134,236	120,000	-10.61%
01471	6363	Heating - Oil	45,131	45,914	49,195	52,900	53,000	0.19%
01471	6506	Books	-	-	-	490	450	-8.16%
01471	6514	Building Equipment	32,400	28,166	26,824	33,000	36,000	9.09%
01471	6523	Emergency Management	2,400	10,545	26,485	31,000	31,000	0.00%
01471	6527	Ammunition	7,294	7,515	7,952	-	-	0.00%
01471	6621	Workers Compensation	-	242,612	269,035	286,806	330,481	15.23%
01471	7034	Transfer to Dog Fund	151,300	145,000	211,919	196,904	201,997	2.59%
			<b>928,287</b>	<b>1,282,145</b>	<b>1,395,401</b>	<b>1,142,645</b>	<b>1,188,524</b>	<b>4.02%</b>



**PROGRAM DESCRIPTION**

The Police Department is responsible for law enforcement within the Town of Stratford. The command staff is comprised of the Police Chief and Deputy Chief. The Administrative Captain is also the Day Shift Commander, as well as the Public Information Officer and Internal Affairs Intake Officer. The administrative division ensures the smooth and efficient operation of the Department.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	4.0	4.0	4.0	4.0	4.0

**BASIC BUDGET LINE ITEM JUSTIFICATION**

<b>Department</b>	<b>Police Administration</b>	<b>2010 Proposed Budget</b>
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<b>471-6058</b>	<b>Uniform Allowance</b>	<b>\$ 2,700</b>
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Calculated at \$900 per officer. Each officer receives a \$525 uniform maintenance and cleaning allowance payable each April 1, pursuant to contract. Each officer also receives a clothing allowance of up to \$375 per year, which may be redeemed at any approved uniform vendor or supplier for replacement uniforms, as needed.

<b>471-6102</b>	<b>Printing &amp; Stationery</b>	<b>\$ 4,900</b>
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This account provides funds for paper products and other office supplies for the entire Department.

<b>471-6163</b>	<b>Safety Equipment</b>	<b>\$ 1,000</b>
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This account covers the cost of repairs/replacement of garments ripped, torn or damaged in the line of duty, department-wide.

<b>471-6302</b>	<b>Equipment Service</b>	<b>\$ 40,000</b>
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This account funds maintenance agreements for computer software and hardware and the maintenance/repair of smaller equipment.

<b>471-6514</b>	<b>Building Equipment</b>	<b>\$ 36,000</b>
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This account provides funds for the reoccurring charges related to the wireless data transmission.





**TOWN OF STRATFORD  
BUDGET EXPENDITURES  
FISCAL YEAR 2010 BUDGET**

**01 - GENERAL FUND  
473 - POLICE INVESTIGATION**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED	PERCENT CHANGE
<b>POLICE INVESTIGATION</b>								
01473	6003	Payroll - Regular	1,308,214	1,272,770	1,264,408	1,344,180	1,341,840	-0.17%
01473	6009	Payroll - Supplementary	146,201	172,560	213,754	150,000	80,000	-46.67%
01473	6020	Payroll - Overtime	43,233	48,110	31,486	40,000	45,000	12.50%
01473	6021	Court Time & Travel	18	120	112	1,470	1,500	2.04%
01473	6022	Shift Differential	19,769	18,614	19,407	19,392	19,392	0.00%
01473	6023	Special Services Differential	60	-	-	-	-	0.00%
01473	6024	Callback	85,617	39,518	38,845	27,000	33,000	22.22%
01473	6058	Uniform Allowance	15,800	16,089	15,101	17,450	18,000	3.15%
01473	6302	Equipment Service	1,376	2,548	2,094	3,430	7,900	130.32%
01473	6510	Court Evidentiary Materials	6,114	6,034	3,442	9,800	9,800	0.00%
01473	6514	Investigative Materials	1,866	4,619	1,338	7,350	7,200	-2.04%
01473	6517	Crime Prevention Program	-	1,515	-	2,500	2,500	0.00%
			<b>1,628,268</b>	<b>1,582,498</b>	<b>1,589,988</b>	<b>1,622,572</b>	<b>1,566,132</b>	<b>-3.48%</b>



**PROGRAM DESCRIPTION**

The Detective Division is responsible for the investigation of complex and serious crimes that occur within the Town of Stratford. The division operates within the Department under the command of a captain, a lieutenant and two sergeants. The investigative workload of the sixteen (16) detectives is comprised of various assignments including General Investigations and Special Services.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	21.0	20.0	20.0	20.0	20.0

**BASIC BUDGET LINE ITEM JUSTIFICATION**

Department	Police Investigation	2010 Proposed Budget
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<b>473-6009</b>	<b>Payroll-Supplementary</b>	<b>\$ 80,000</b>
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Funds cash-out of holiday credits and compensatory time per the terms of the collective bargaining agreement.

<b>473-6020</b>	<b>Overtime</b>	<b>\$ 45,000</b>
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This account provides for approximately 835 hours of overtime intended for detectives and supervisors. The overtime is utilized primarily for the continuance of investigations in which exigency requires an immediate follow up action by the Detective Division, often extending beyond the detective's work shift.

<b>473-6021</b>	<b>Court and Travel</b>	<b>\$ 1,500</b>
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Provides for overtime when a detective is subpoenaed for off-duty court testimony.

<b>473-6022</b>	<b>Shift Differential</b>	<b>\$ 19,392</b>
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This account provides the pay differential per the terms of the collective bargaining agreement for night shift work.





**TOWN OF STRATFORD  
BUDGET EXPENDITURES  
FISCAL YEAR 2010 BUDGET**

**01 - GENERAL FUND  
474 - POLICE PATROL**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED	PERCENT CHANGE
<b>POLICE PATROL</b>								
01474	6003	Payroll - Regular	4,283,889	4,428,791	4,612,450	4,497,410	4,510,787	0.30%
01474	6008	Special Officers/Events	67,297	90,414	149,508	60,480	122,823	103.08%
01474	6009	Payroll - Supplementary	202,006	226,554	188,437	240,000	140,000	-41.67%
01474	6020	Payroll - Overtime	137,398	204,775	127,687	84,000	125,000	48.81%
01474	6021	Court Time & Travel	-	-	-	1,960	-	-100.00%
01474	6022	Shift Differential	113,690	125,089	117,547	124,460	124,460	0.00%
01474	6024	Callback	659,794	551,044	441,546	425,000	393,000	-7.53%
01474	6058	Uniform Maintenance	64,991	69,774	72,282	64,800	69,600	7.41%
01474	6156	Prisoner Meals	5,358	6,557	2,665	2,500	2,500	0.00%
01474	6302	Equipment Service	19,533	20,198	10,360	19,600	19,600	0.00%
			<b>5,553,956</b>	<b>5,723,198</b>	<b>5,722,482</b>	<b>5,520,210</b>	<b>5,507,770</b>	<b>-0.23%</b>



**PROGRAM DESCRIPTION**

The Patrol Division is responsible for staffing the patrol beats and responding to calls for assistance from the citizens of the Town. The Patrol Division also provides staffing to the K-9 units.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	78.0	79.0	81.0	74.0	74.0

**BASIC BUDGET LINE ITEM JUSTIFICATION**

<b>Department</b>	<b>Police Patrol</b>	<b>2010 Proposed Budget</b>
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<b>474-6008</b>	<b>Special Officers/Events</b>	<b>\$ 122,823</b>
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This account provides funds special details calculated at a blended rate of \$54.00/hr. to be allocated among the following: Boat Ramp \$4,752, Seawall \$4,021, Short Beach & Long Beach \$5,400, American Cancer Relay for Life \$2,376, Fireworks \$3,310, Tree Lighting \$1,728, Stratford Day \$6,979, Concert Series (Boothe Park) \$1,944, Memorial; Day Parade \$1,512, Tax Office Jan & July \$2,385, Traffic grants with a 50-50- or 75-25 reimbursement \$50,128 (reimbursement \$30,000). Town Jobs not billed back to specific accounts \$63,288 and movies and other special events & details that arise during the year \$5,000.

<b>474-6009</b>	<b>Payroll-Supplementary</b>	<b>\$ 140,000</b>
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Funds cash-out of holiday credits and compensatory time per the terms of the collective bargaining agreement.

<b>474-6020</b>	<b>Overtime</b>	<b>\$ 125,000</b>
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This account provides wages for overtime necessary to complete investigations and handle complaints that occur after shift has ended. Also provides a stipend for the two officers responsible for K-9 units. Historically O.T. for the School Resource officers was deducted from this account. Their Overtime has been moved to 01478 Professional Standards.

<b>474-6022</b>	<b>Shift Differential</b>	<b>\$ 124,460</b>
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This account provides for a \$1.25/hour night shift differential for officers working between the hours of 3:30 pm and 8:00 am per collective bargaining agreement.





**TOWN OF STRATFORD  
BUDGET EXPENDITURES  
FISCAL YEAR 2010 BUDGET**

**01 - GENERAL FUND  
476 - POLICE RECORDS**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED	PERCENT CHANGE
<b>POLICE RECORDS</b>								
01476	6003	Payroll - Regular	155,524	161,158	200,041	215,312	215,300	-0.01%
01476	6004	Payroll - Part Time	-	-	-	-	-	0.00%
01476	6009	Payroll - Supplementary	8,644	9,056	9,524	9,000	9,000	0.00%
01476	6020	Payroll - Overtime	-	-	-	-	-	0.00%
01476	6022	Shift Differential	-	-	-	-	-	0.00%
01476	6024	Callback	-	-	-	-	-	0.00%
01476	6058	Uniform Allowance	800	800	500	850	900	5.88%
01476	6154	Custodial Supplies	-	2,013	-	1,500	1,500	0.00%
01476	6199	Materials - Other	-	-	200	200	200	0.00%
01476	6302	Equipment Service	1,689	188	1,900	2,000	2,000	0.00%
01476	6399	Miscellaneous Outside Service	43,082	46,884	40,721	52,535	54,000	2.79%
			<b>209,739</b>	<b>220,099</b>	<b>252,887</b>	<b>281,397</b>	<b>282,900</b>	<b>0.53%</b>



**PROGRAM DESCRIPTION**

The Records Division is responsible for processing all reports, summons, and permit applications. The Division Supervisor is also responsible for evidence collection and storage.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	3.0	3.5	3.0	4.0	4.0

**BASIC BUDGET LINE ITEM JUSTIFICATION**

<b>Department</b>	<b>Police Records</b>	<b>2010 Proposed Budget</b>
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<b>476-6009</b>	<b>Payroll-Supplementary</b>	<b>\$ 9,000</b>
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Funds cash-out of holiday credits and compensatory time per the terms of the collective bargaining agreement.

<b>476-6058</b>	<b>Uniform Allowance</b>	<b>\$ 900</b>
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Calculated at \$900 for the one sworn officer assigned to this division. Each officer receives a \$525 uniform maintenance and cleaning allowance payable each April 1, pursuant to contract. Each officer also receives a clothing allowance of up to \$375 per year, which may be redeemed at any approved uniform vendor or supplier, for replacement uniforms, as needed.

<b>476-6154</b>	<b>Custodial Supplies</b>	<b>\$ 1,500</b>
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This account provides cleaning supplies for the Police Department building.

<b>476-6399</b>	<b>Miscellaneous Outside Services</b>	<b>\$ 54,000</b>
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Funds for a custodial service to clean the Police Department on a seven day per week schedule and document shredding services as needed.



**TOWN OF STRATFORD  
BUDGET EXPENDITURES  
FISCAL YEAR 2010 BUDGET**

**01 - GENERAL FUND  
477 - POLICE TRAFFIC**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED	PERCENT CHANGE
<b>POLICE TRAFFIC</b>								
01477	6003	Payroll - Regular	130,707	100,749	95,515	479,333	500,581	4.43%
01477	6004	Payroll - Part Time	125,114	122,194	133,510	138,300	144,000	4.12%
01477	6009	Payroll - Supplementary	19,638	8,325	4,197	20,000	20,000	0.00%
01477	6020	Payroll - Overtime	1,475	1,502	832	500	-	-100.00%
01477	6058	Uniform Allowance	1,499	1,600	1,000	7,400	7,200	-2.70%
01477	6157	Gas & Oil	162,663	183,154	170,654	185,152	132,256	-28.57%
01477	6216	Garage Supplies	1,830	2,000	2,500	4,410	4,400	-0.23%
01477	6302	Equipment Service	5,383	39,405	43,595	49,000	48,000	-2.04%
01477	6309	Auto Maintenance	46,700	63,532	81,132	64,000	64,000	0.00%
			<b>495,009</b>	<b>522,460</b>	<b>532,934</b>	<b>948,095</b>	<b>920,437</b>	<b>-2.92%</b>



**PROGRAM DESCRIPTION**

The Traffic Division is responsible for conducting surveys of congested traffic areas, coordinating the installation of proper traffic signs, supervising the school crossing guard program and maintaining the department's vehicle fleet.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	2.0	2.0	4.0	8.0	8.0

**BASIC BUDGET LINE ITEM JUSTIFICATION**

Department	Police Traffic	2010 Proposed Budget
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<b>477-6003</b>	<b>Payroll – Regular</b>	<b>\$ 500,581</b>
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This line item includes the payroll budget of \$260,417 for 4 sworn officers assigned to the Traffic Division. In addition, this line item includes the payroll budget of \$240,164 for 4 sworn community resource officers.

<b>477-6004</b>	<b>Payroll – Part-Time</b>	<b>\$ 144,000</b>
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This line represents salaries for the school crossing guards. This charge is not passed on to the Board of Education.

<b>477-6058</b>	<b>Uniform Allowance</b>	<b>\$ 7,200</b>
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Calculated at \$900 for the sworn officers assigned to this division. Each officer receives a \$525 uniform maintenance and cleaning allowance payable each April 1<sup>st</sup>, pursuant to contract. Each officer also receives a clothing allowance of \$375 a year, which may be redeemed at any approved uniform vendor or supplier, for replacement uniforms, as needed.

<b>477-6157</b>	<b>Gas &amp; Oil</b>	<b>\$ 132,256</b>
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This account will provide fuel/oil for all vehicles in the department as well as the police boat. Amounts are based upon historical figures due to the unpredictable fluctuations in oil and E-85 fuel costs.





**TOWN OF STRATFORD  
BUDGET EXPENDITURES  
FISCAL YEAR 2010 BUDGET**

**01 - GENERAL FUND  
478 - POLICE PROFESSIONAL STANDARDS**

ORG	OBJ	DEPARTMENT/DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED	PERCENT CHANGE
<b>POLICE PROF STANDARDS</b>								
01478	6003	Payroll - Regular	-	-	-	280,281	284,664	1.56%
01478	6009	Payroll - Supplementary	-	-	-	11,000	27,680	151.64%
01478	6020	Payroll - Overtime	-	-	-	-	2,500	0.00%
01478	6024	Callback	-	-	-	-	7,000	0.00%
01478	6058	Uniform Allowance	-	-	-	5,250	5,400	2.86%
01478	6061	Education	-	-	-	262,000	262,000	0.00%
01478	6061 0115	Diversity & Cust Svc Training	-	-	-	4,000	-	-100.00%
01478	6102	Printing & Stationery	-	-	-	2,500	2,000	-20.00%
01478	6163	Safety Equipment	-	-	-	1,000	1,000	0.00%
01478	6302	Equipment Service	-	-	-	1,500	1,500	0.00%
01478	6506	Books	-	-	-	500	400	-20.00%
01478	6527	Ammunition	-	-	-	10,000	10,000	0.00%
			-	-	-	<b>578,031</b>	<b>604,144</b>	<b>4.52%</b>



**PROGRAM DESCRIPTION**

The Professional Standards Division oversees training responsibilities as well as oversees the Police Department's State accreditation program, and internal investigations. The Professional Standards Division works to improve public safety, and to reduce potential municipal liabilities, through education, training and the utilization of modern technology.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	0.0	0.0	0.0	6.0	6.0

**BASIC BUDGET LINE ITEM JUSTIFICATION**

<b>Department</b>	<b>Police Professional Standards</b>	<b>2010 Proposed Budget</b>
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<b>478-6003</b>	<b>Payroll – Regular</b>	<b>\$ 284,664</b>
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This line item will cover the salaries of six (6) officers: One (1) Captain, one (1) Lieutenant, and four (4) patrol officers assigned as School Resource Officers to Stratford High School, Bunnell High School, Wooster Middle School, and Flood Middle School.

<b>478-6009</b>	<b>Payroll-Supplementary</b>	<b>\$ 27,680</b>
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Per the collective bargaining agreement, this line item funds the cashing out of unused Holiday Credits, and compensatory time off. This line item also represents longevity pay as defined in the collective bargaining agreement.

<b>478-6024</b>	<b>Callback</b>	<b>\$ 7,000</b>
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Funding of this account is transferred from the Patrol Division account 474-6024 to provide for this new line item. This account provides for approximately 140 hours of callback that will be used by the School Resource Officers when their presence is required at school, or after-school events.

<b>478-6058</b>	<b>Uniform Allowance</b>	<b>\$ 5,400</b>
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Calculated at \$900.00 for each of the six (6) sworn officers assigned to this division. Each officer receives a \$525 uniform maintenance and cleaning allowance, payable each April 1, pursuant to the contract. In addition, each officer will receive a clothing allowance of up to \$375 per year, which may be redeemed at any approved uniform vendor or supplier, for replacement uniforms, as needed



