



March 12, 2009

Town Council Members:

Presented herein is the proposed operating budget for the Water Pollution Control Facility for the fiscal year commencing July 1, 2009. This budget is based on maintaining the current residential and commercial sewer user fees at \$250 and \$2.86 per unit per annum, respectively.

Several years ago, the WPCA approved a plan to build a capital reserve to support a comprehensive overhaul and upgrade of the treatment plant to be completed in FY2009. This action will provide the funding needed to offset the cost associated with future borrowings. The comprehensive improvements are expected to cost \$61.1 million, of which grants will fund approximately 23.8% of the overall cost with the remainder being eligible for 2% loan financing through the State.

As of June 30, 2008, the Wastewater Operating Fund had a healthy balance of cash and cash equivalents in the amount of \$6.1 million. This FY2010 budget provides for necessary salaries and benefits and essential operating costs as well as a major increase for the purchase of nitrogen credits. Debt service costs are the same as in the current fiscal year and will not increase significantly until FY2011 when the payments become due for the upgrade of the plant.

The administration remains committed to finding new ways in which to operate this facility as efficiently as possible. Much of this effort involves controlling labor and benefit costs, along with nitrogen credits, utility and sludge disposal costs, which together account for the majority of operating expenses. Still, at less than \$21 per month for the average-sized family, the cost of wastewater treatment is quite reasonable when compared to other public utilities.

Respectfully submitted,

James R. Miron, Mayor



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**38 - SEWER USE (WPCA) FUND
938 - SEWER USE (WPCA)**

REVENUE SUMMARY - SEWER USE (WPCA) FUND							
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
SEWER USE							
38938	4061	Curr Res Sewer Use Fee	4,053,958	4,543,340	4,724,696	4,477,825	4,474,500
38938	4062	Curr ResSewer Use - Int	41,947	41,368	45,953	24,000	24,000
38938	4063	Curr Res Sewer Use - Lien	4,490	7,010	5,064	1,000	1,000
38938	4064	Arr Res Sewer Use Fee	139,175	(430)	(530)	186,000	247,267
38938	4065	Arr Res Sewer Use - Int	38,463	35,465	37,785	40,000	53,176
38938	4066	Arr Res Sewer Use Fee - Lien	16,436	19,074	18,706	22,000	22,000
38938	4071	Curr Comm Sewer Use Fee	1,195,658	1,428,739	1,555,032	1,496,265	1,437,906
38938	4072	Curr Comm Sewer Use-Int	9,631	5,822	6,069	3,000	3,000
38938	4073	Curr Comm Sewer Use-Penalty	216	384	264	-	-
38938	4074	Arr Comm Sewer Use Fee	10,819	-	(900)	38,000	48,000
38938	4075	Arr Comm Sewer Use Fee - Int	2,296	3,531	7,640	8,000	8,000
38938	4076	Arr Comm Sewer Use Fee - Lien	559	998	962	1,082	1,082
38938	4080	WPCA - Connection Charges	-	133,296	1,104	5,000	5,000
38938	4276	Revenue - Misc Grants	-	50,147	-	-	-
38938	4649	Other - Misc Revenue	87,490	-	375	-	-
38938	4202 2039	WPCA Upgrade Rev State	177,123	3,107,559	6,856,618	-	-
38938	4802 2039	WPCA Upgrade Rev CWF Loan	728,599	7,700,669	22,339,814	18,148,519	825,000
38938	4802 2038	Pump Stat Improv. CWF Loan	-	1,115,406	38,612	-	-
			6,506,860	18,192,378	35,637,264	24,450,691	7,149,931
INVESTMENT INCOME							
38938	4501	Investment Income	266,732	350,477	257,814	215,679	220,667
			266,732	350,477	257,814	215,679	220,667
GRAND TOTALS			6,773,592	18,542,856	35,895,078	24,666,370	7,370,598



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**38 - SEWER USE (WPCA) FUND
938 - SEWER USE (WPCA)**

SEWER USE (WPCA) FUND - EXPENDITURES

ORG	OBJ	ACCOUNT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010
							MAYOR PROPOSED
38938	6003	Payroll - Regular	1,075,769	1,169,805	1,168,055	1,241,008	1,199,566
38938	6009	Payroll - Supplementary	-	6,503	33,284	6,500	6,500
38938	6020	Payroll - Overtime	228,032	242,920	309,859	275,000	275,000
38938	6022	Shift Differential	4,339	4,362	4,327	4,400	4,400
38938	6025	Out of Category	2,841	1,880	2,597	3,000	3,000
38938	6051	Pension Fund	336,000	141,300	180,126	179,365	260,766
38938	6052	Social Security	99,544	109,174	119,279	117,045	117,045
38938	6053	Hospital Insurance	206,000	220,348	231,358	249,288	249,288
38938	6054	Life Insurance	15,133	7,400	7,400	7,400	7,400
38938	6055	401a Retirement	48,169	53,960	55,864	52,883	52,883
38938	6056	Longevity	6,080	8,370	8,540	10,320	10,015
38938	6058	Uniform Maintenance	9,352	8,990	9,299	10,550	10,550
38938	6061	Education	2,919	569	3,301	4,000	4,000
38938	6102	Printing & Stationary	1,601	1,781	2,236	2,200	2,200
38938	6152	Chemical Supplies	72,945	72,105	76,428	90,000	105,000
38938	6157	Gas & Oil	10,017	14,382	18,128	11,000	11,000
38938	6163	Safety Equipment	3,283	1,467	3,435	3,400	3,400
38938	6199	Materials - Other	18,941	18,833	23,163	21,000	21,000
38938	6206	Lab Maintenance	3,491	2,594	3,469	3,500	3,500
38938	6212	Small Tool Equipment	1,210	1,233	1,140	1,500	1,500
38938	6302	Equipment Service	14,200	13,270	11,245	15,000	15,000
38938	6307	Sewer Line Maintenance	10,955	40,605	29,542	40,000	40,000
38938	6308	Pump Station Maintenance	13,998	8,569	19,377	20,000	20,000



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**38 - SEWER USE (WPCA) FUND
938 - SEWER USE (WPCA)**

SEWER USE (WPCA) FUND - EXPENDITURES

continued:

ORG	OBJ	ACCOUNT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
38938	6309	Auto Maintenance	9,708	12,030	14,572	8,500	8,500
38938	6319	Plant Maintenance	36,136	21,699	44,133	35,000	35,000
38938	6361	Gas - Heating	50,153	61,525	13,500	65,000	65,000
38938	6362	Electric	480,372	680,204	732,396	885,000	885,000
38938	6363	Heating - Oil	45,191	15,850	-	15,000	9,000
38938	6364	Water	23,407	23,613	32,061	25,000	25,000
38938	6393	Project Contractor	11,186	-	19,152	-	-
38938	6393	Sewer Treatment Plant Upgrade	2,916,736	16,180,891	28,282,828	15,382,496	525,000
38938	6469	Sludge Contract Service	644,754	767,034	1,036,759	1,027,100	1,027,100
38938	6499	Contractual Services	74,156	45,642	72,804	75,000	75,000
38938	6500	Capital Equipment	20,000	17,000	19,558	25,000	25,000
38938	6501	Purchased Insurance	-	28,120	26,175	26,175	26,175
38938	6519	TV Sewer Inspections	4,200	5,400	7,500	7,500	7,500
38938	6528	Refunds	153,154	164,980	207,755	383,000	1,300,000
38938	7001	Transfer to General Fund	222,500	228,300	234,008	240,000	246,000
38938	6621	Workers Compensation	-	-	29,700	115,200	115,200
38938	6641	Capital Outlay Contingency	253,442	14,753	54,838	115,000	115,000
38938	6689	Other Contingency	(3,173,621)	(15,984,036)	(28,080,787)	40,000	40,000
38938	6705	Amortization Expense	20,673	-	-	-	-
38938	6902	Bond Principal Payment	1,134,336	321,833	373,388	326,850	338,594
38938	6921	Bond Interest Payment	-	41,928	69,794	70,554	58,810
DEPARTMENT TOTALS			5,111,302	4,797,185	5,511,586	21,235,734	7,349,892



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**38 - SEWER USE (WPCA) FUND
938 - SEWER USE (WPCA)**

RATE FORMULATION WORKSHEET

RESIDENTIAL ACCOUNTS

USER RATE	\$ 250
NUMBER OF UNITS	18,840
ESTIMATED REVENUE	\$ 4,710,000
@ 95% COLLECTION RATE	\$ 4,474,500

COMMERCIAL ACCOUNTS

USER RATE	\$ 2.86
ESTIMATED USAGE (ccf)	509,128
ESTIMATED REVENUE	\$ 1,456,106
@ 98.75% COLLECTION RATE	\$ 1,437,906



PROGRAM DESCRIPTION

The Water Pollution Control Facility is responsible for the collection and treatment of sewage in the Town of Stratford. The staff of 22 full-time employees operate the treatment facility on a 24-hour/day, 7-day/week schedule year-round, while maintaining approximately 75 miles of storm sewers and 200 miles of sanitary sewers, as well as the fifteen pumping stations in Town.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	23.0	21.0	22.0	22.0	22.0

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Sewer Use (Water Pollution Control)	2010 Proposed Budget
38938-6020	Overtime	\$ 275,000
Anticipated overtime expenses: Weekend/holiday/standby coverage [\$160,000]; Emergency/scheduled overtime [\$115,000].		
38938-6058	Uniforms	\$ 10,550
Pursuant to the terms of the applicable union contract, payments for uniform maintenance/safety shoes.		
38938-6061	Education	\$ 4,000
This account reflects the cost of dues for WPCF, AWWA, and CASHO; training for sewer crew and plant operators; and receipt of federal newsletters and professional and technical journals.		
38938-6152	Chemicals	\$ 105,000
This account covers the cost of Soda Ash [\$75,000], Polymer [\$15,000] and Methanol [\$15,000].		
38938-6157	Gas, Oil, Lube	\$ 11,000
This account covers the purchase of approximately 3,500 gallons of fuel for the facility's vehicles and mobile equipment.		



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**40 - SHORT BEACH GOLF
940 - SHORT BEACH GOLF COURSE**

REVENUE SUMMARY - SHORT BEACH GOLF							
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
RECREATION							
40940	4001	Tees, Carts, Club Rentals, ID	23,527	24,965	26,031	25,000	25,000
40940	4002	Soda, Juice, Coffee	7,722	4,613	3,101	3,000	3,000
40940	4372	Short Beach Golf Course	281,888	274,469	288,309	304,156	348,000
40940	4003	Lessons	3,500	-	2,500	4,000	4,000
40940	4004	Pro Shop Concessions	1,381	571	1,137	1,000	1,000
			318,018	304,619	321,078	337,156	381,000
INVESTMENT INCOME							
40940	4501	Investment Income	-	12,625	5,938	5,000	5,000
			-	12,625	5,938	5,000	5,000
GRAND TOTALS			318,018	317,244	327,016	342,156	386,000



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**40 - SHORT BEACH GOLF
940 - SHORT BEACH GOLF COURSE**

SHORT BEACH GOLF - EXPENDITURES

ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
40940	6003	Payroll - Regular	71,882	92,926	94,700	94,293	97,086
40940	6004	Payroll- Part Time	-	72	-	-	-
40940	6005	Payroll - Seasonal	81,285	78,586	82,412	76,704	75,143
40940	6020	Payroll - Overtime	1,646	3,130	2,061	2,866	2,638
40940	6052	Social Security	12,851	13,704	13,896	13,214	13,290
40940	6053	Hospital Insurance	20,400	33,500	30,051	28,136	32,982
40940	6056	Longevity	800	1,085	750	900	900
40940	6058	Uniform Maintenance	300	1,000	500	500	500
40940	6061	Education	1,249	1,665	1,148	1,500	1,000
40940	6062	Safety Shoes	-	-	-	100	100
40940	6063	Pension Deposit	31,100	23,800	34,686	23,160	24,233
40940	6102	Printing & Stationary	2,924	2,784	2,706	2,850	2,050
40940	6149	Pro Shop Concessions	1,563	136	1,126	1,000	1,000
40940	6150	Refreshment	7,003	3,930	2,317	500	1,200
40940	6154	Custodial Supplies	1,481	1,355	1,425	1,500	800
40940	6157	Gas & Oil	5,271	6,200	11,089	6,300	6,375
40940	6199	Materials - Other	52,013	48,396	49,751	44,020	38,053
40940	6302	Equipment Service	1,516	1,593	1,578	1,610	1,900
40940	6309	Auto Maintenance	3,779	1,772	3,689	3,800	3,800
40940	6361	Gas - Heating	4,056	3,672	3,552	4,680	4,050
40940	6362	Electric	6,151	4,729	7,938	10,200	8,925
40940	6364	Water	15,570	9,326	13,468	9,100	10,000
40940	6399	Contractual Services					35,000
40940	6399	Miscellaneous Outside Service	11,905	10,853	12,900	14,783	10,475
40940	6599	Other Miscellaneous Expense	-	1,616	2,562	-	2,500
40940	6641	Capital Outlay Contingency	478	-	-	-	12,000
40940	6645	Reserve - Capital Outlay	52,972	8,272	5,200	-	-
40940	6689	Other Contingency	(37,532)	200	666	-	-
DEPARTMENT TOTALS			350,663	354,302	380,171	341,716	386,000



940 SHORT BEACH GOLF COURSE

PROGRAM DESCRIPTION

The Short Beach Par Three Golf Course is administered by the Recreation Department as an enterprise fund. Expenses for the Short Beach Par Three Golf Course as well as the Short Beach Complex are allocated between the General Fund and Enterprise Fund on a 40/60 (complex / course) split. Fees generated and collected are returned to the Enterprise Fund to fully support operations.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Regular	0.8	0.9	1.2	1.2	1.2
Ent. Fund	1.2	2.1	1.8	1.8	1.8

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Short Beach Golf Course	2010 Proposed Budget
40940-6005	Seasonal Payroll	\$ 75,143
This account covers the cost of seasonal personnel at the golf course complex.		
40940-6102	Printing & Stationery	\$ 2,050
This account provides funds for office needs and printing resources.		
40940-6154	Custodial Supplies	\$ 800
This account provides custodial supplies, which include paper products, light bulbs, cleanser, etc.		
40940-6157	Gas & Oil	\$ 6,375
This account provides for motor oil, lube and gasoline.		



940 SHORT BEACH GOLF COURSE

40940-6199 Materials-Other \$ 38,053

This account provides for golf course materials, which include fertilizer, seed and pesticides.

40940-6302 Equipment Service \$ 1,900

This account provides funding for maintenance on the cash register, office copier and alarm system.

40940-6309 Auto Maintenance \$ 3,800

This account covers maintenance parts for over 25 pieces of mowing equipment and tractors.

40940-6362 Electricity \$ 8,925

This account provides electricity to the golf course complex.

40940-6364 Water \$ 10,000

This account covers the cost of an irrigation system for the golf course.

40940-6399 Contractual Service \$ 35,000

Independent contractor agreement issued to golf pro for operations management of the Golf Course.

40940-6399 Miscellaneous Outside Service \$ 10,475

This account covers the cost of maintenance repair services for specialized equipment on a time and materials basis.

SIGNIFICANT CHANGES & COMMENTARY

In March 2009, an RFP was issued for an operations management contract for the Short Beach Golf Course at the direction of the Short Beach Commission. The intent of the RFP is to outsource the daily management to an experienced contractor to improve the golf course operation and increase the number of golf rounds played per year. The proposed operating budget for the Short Beach Golf Course includes an estimate of fees to be charged by an independent contractor for operation management. There is a corresponding increase in revenues to cover the cost of the contractor. The Short Beach Commission will need to recommend to the Town Council increasing the cost per round to generate the additional revenue to cover the contractual arrangement.



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

29 - RAILROAD FUND
929 - RAILROAD

REVENUE SUMMARY - RAILROAD FUND

ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
PERMITS & LICENSES							
29929	4490	Daily Parking Fees	211,077	210,144	150,009	157,212	196,762
29929	4493	Parking Violations	-	590	39,926	34,841	40,000
29929	4499	Permit Parking Fees	-	48,300	93,407	108,500	108,500
			211,077	259,034	283,342	300,553	345,262
INVESTMENT INCOME							
29929	4501	Investment Income	44,283	57,836	41,654	30,000	37,000
			44,283	57,836	41,654	30,000	37,000
OTHER REVENUES							
29929	4613	Other Misc. Rentals	24,364	16,763	18,769	63,000	63,000
			24,364	16,763	18,769	63,000	63,000
GRAND TOTALS			279,724	333,634	343,765	393,553	445,262



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**29 - RAILROAD FUND
929 - RAILROAD**

RAILROAD FUND - EXPENDITURES

			FY 2010				
			MAYOR				
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	PROPOSED
29929	6003	Payroll - Regular	-	-	-	30,325	31,220
29929	6004	Payroll - Part Time	13,287	9,237	6,517	22,403	23,063
29929	6052	Social Security	1,300	1,300	498	3,000	3,000
29929	6102	Printing & Stationery	5,507	7,228	4,241	6,000	9,329
29929	6199	Materials - Other	-	2,220	1,229	3,000	3,000
29929	6302	Equipment Service	-	1,366	1,166	5,000	5,000
29929	6321	Telephone	-	-	222	-	-
29929	6322	Postage	3,100	3,300	3,000	3,300	3,800
29929	6375	Utilities	18,180	18,790	19,224	25,920	27,993
29929	6399	Misc. Outside Service	33,528	35,368	57,958	62,816	82,889
29929	6499	Contractual Services	24,250	24,250	73,679	55,000	73,679
29929	6528	Refunds	1,186	30	5	2,000	2,000
29929	6599	Other Misc. Expense	-	-	-	-	-
29929	6689	Other Contingency	10,734	-	-	10,000	8,000
29929	6741	Transfer to Capital Improv	55,279	4,723	178,787	86,789	94,289
29929	7006	Transfer to General Fund	30,000	30,000	30,000	78,000	78,000
DEPARTMENT TOTALS			196,351	137,811	376,526	393,553	445,262



PROGRAM DESCRIPTION

The Chief Administrative Officer's staff operates the Stratford Railroad Station under a lease arrangement with the State of Connecticut Department of Transportation. Fees generated from parking fees and utility and rent payments from sub-lessees support the operation.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	0.0	0.0	0.0	1.0	1.0

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Railroad Fund	2010 Proposed Budget
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29929-6003	Payroll - Regular	\$ 31,220
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This account provides 37.5 hours per week of clerical help to maintain and update permit and daily parking records as well as process parking violation tickets. In addition, this staff person is located at the Stratford Railroad Station to handle numerous and complex customer service concerns.

29929-6004	Payroll - Part Time	\$ 23,063
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This account provides approximately 19.5 hours to oversee the operation by maintaining electronic, multi-space parking meters, arranging contractual services, ordering repairs and maintenance, and supervising the enforcement of parking rules and regulations.

29929-6102	Printing & Stationery	\$ 9,329
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This account provides funds for general printing and supply needs, including the purchase of envelopes, ticket books and permits.

29929-6322	Postage	\$ 3,800
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Reimbursement to the General Fund for mailing of permits, renewal applications and delinquent notices.



29929-6375 Utilities \$ 27,993

Funds cover outdoor lighting costs and coffee shop utilities. The sub-lessee reimburses the enterprise fund for coffee shop utility costs.

29929-6399 Outside Services \$ 82,889

Contracted security services for approximately 71.25 hours per week, excluding weekends and holidays.

29929-6499 Contractual Services \$ 73,679

Funding for debt collection, snow removal, grounds maintenance, graffiti removal and other miscellaneous services.

29929-7006 Transfer to General Fund for In-Kind Services \$ 78,000

Reimbursement to the General Fund for services provided to the Railroad Station operation by Town employees such as refuse collection, building maintenance and parking program administration.

SIGNIFICANT CHANGES AND COMMENTARY

In order to meet the growing demands of the state commuters, Stratford must continue to build on the improvements that have already been made with funds from the Railroad Maintenance Fund, and partner with the State to make necessary station infrastructure improvements.

The railroad station only has 296 parking spaces on site: 205 of these are reserved for permit holders while 80 are set aside for daily spaces and 11 are designated handicap parking spaces. Having a staff presence at the station has been a welcomed customer focused initiative that has been greatly appreciated by the daily ridership.

Additional capital outlay includes funds for lighting, signage, bike racks, platform and stairway mason work, as well as an additional new daily parking lot, which has been proposed to DOT in 2009.



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**41 - MINIATURE GOLF COURSE FUND
401 - MINIATURE GOLF COURSE**

REVENUE SUMMARY - MINIATURE GOLF							
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
RECREATION							
41941	4101	Revenue-Mini Golf Ticket Sales	7,325	5,825	2,139	\$ xxxx	\$ xxxx
			7,325	5,825	2,139	\$ xxxx	\$ xxxx
GRAND TOTALS			7,325	5,825	2,139	\$ xxxx	\$ xxxx

Please see Significant Changes and Commentary for explanation of asterisks (****).



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**41 - MINIATURE GOLF COURSE FUND
401 - MINIATURE GOLF COURSE**

MINIATURE GOLF - EXPENDITURES

ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010
							MAYOR PROPOSED
41941	6005	Payroll - Seasonal	9,686	8,135	4,218	\$ xxxx	\$ xxxx
41941	6052	Social Security	1,331	1,993	1,778	\$ xxxx	\$ xxxx
41941	6199	Materials - Other	-	185	-	\$ xxxx	\$ xxxx
41941	6362	Electric	288	387	314	\$ xxxx	\$ xxxx
41941	6502	Advertising	1,200	-	-	\$ xxxx	\$ xxxx
41941	7001	Transfer to General Fund	1,000	1,000	1,000	\$ xxxx	\$ xxxx
DEPARTMENT TOTALS			13,505	11,701	7,310	\$ xxxx	\$ xxxx

Please see Significant Changes and Commentary for explanation of asterisks (****).



PROGRAM DESCRIPTION

The Gull's Landing Miniature Golf Course at Short Beach Park is administered by the Stratford Recreation Department as a special revenue fund. Fees generated by the course are used to support its continued operation.

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Miniature Golf Course	2010 Proposed Budget
41941-6005	Seasonal Payroll	\$ 0
This account covers the cost of seasonal staff at the golf course.		
41941-6199	Materials	\$ 0
This account covers the cost of materials at the golf course such as replacement putters, golf balls, flags, scorecards and pencils.		
41941-6362	Electricity	\$ 0
This account provides funds for electricity to the miniature golf course.		
41941-6902	Transfer to General Fund	\$ 0
This account reimburses the general fund for the amortized cost of constructing the course.		

SIGNIFICANT CHANGES AND COMMENTARY

A special meeting held by the Short Beach Commission on March 18, 2008 recommended closing the miniature golf course and issuing an RFP to seek bids from a private concessionaire to assume operation of this facility in a lease arrangement. All capital expenditures to refurbish the miniature golf course will be born by the concessionaire. An RFP has been issued in March 2009.



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**31 - HARBOR MANAGEMENT FUND
931 - HARBOR MANAGEMENT**

REVENUE SUMMARY - HARBOR MANAGEMENT

ORG	OBJ	ACCT DESCRIPTION	FY 2010				
			FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	MAYOR PROPOSED
PERMITS & LICENSES							
31931	4131	Revenue Launching Fees	25,252	26,640	36,380	25,250	28,000
31931	4132	Revenue Mooring Fees	5,784	2,227	2,650	2,000	2,000
			31,036	28,867	39,030	27,250	30,000
INVESTMENT INCOME							
31931	4501	Investment Income	5,002	2,931	2,102	1,900	600
			5,002	2,931	2,102	1,900	600
OTHER REVENUES							
31931	4202	Revenue - State Grant DEP		30,617	22,118	-	-
31931	4204	Revenue - State Grant	19,600	-	-	-	-
31931	4309	Misc Grant Revenue		4,604	-	35,500	32,000
31931	4649	Other - Misc. Revenue (Birdseye Concession Rent)	3,000	3,650	3,650	3,650	-
			22,600	38,871	25,768	39,150	32,000
GRAND TOTALS			58,638	70,668	66,900	68,300	62,600



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**31 - HARBOR MANAGEMENT FUND
931 - HARBOR MANAGEMENT**

HARBOR MANAGEMENT - EXPENDITURES							
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
31931	6005	Payroll - Seasonal	9,370	14,791	16,487	17,800	22,000
31931	6052	Social Security	721	1,171	1,221	1,425	1,760
31931	6061	Education	480	541	75	550	-
31931	6102	Printing & Stationary	1,324	1,675	1,134	1,800	1,490
31931	6157	Gas & Oil	2,027	3,196	3,016	3,800	3,500
31931	6166	Program Materials	2,091	343	1,839	800	-
31931	6199	Materials - Other	5,023	4,547	7,044	5,700	2,660
31931	6302	Equipment Service	3,299	11,100	6,570	7,000	6,990
31931	6322	Postage	226	110	260	200	200
31931	6399	Misc. Outside Service	1,106	1,365	1,445	1,500	1,600
31931	6499	Contractual Services	7,148	13,410	15,149	21,000	22,300
31931	6502	Advertising	170	60	903	500	100
31931	6641	Capital Outlay Conting	14,235	8,195	5,953	6,225	4,500
DEPARTMENT TOTALS			47,220	60,504	61,096	68,300	67,100



PROGRAM DESCRIPTION

Boat launching fees and mooring fees collected by the Waterfront & Harbor Management Commission are deposited into a special fund to support activities related to the implementation of the Harbor Management Plan first adopted by the Town Council in 1995.

BASIC BUDGET LINE ITEM JUSTIFICATION

<u>Department</u>	<u>Harbor Fund</u>	<u>2010 Proposed Budget</u>
6005	Seasonal Help	\$ 22,000
Funding for a part-time ranger to patrol the launching ramp.		
6199	Materials	\$ 2,660
Signs and miscellaneous materials for minor repairs to the Launching Ramp and Bond's Dock.		
6399	Outside Services	\$ 1,600
Funding for secretarial services for commission meetings.		

SIGNIFICANT CHANGES AND COMMENTARY

The FY10 department requested budget submitted by the Harbor Management Commission is not structurally balanced due to the timing of the bidding process to obtain a mobile refreshment stand operator at the Birdseye Street Boat Ramp.



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**43 - EMERGENCY MEDICAL SERVICES
943 - EMERGENCY MEDICAL SERVICES**

REVENUE SUMMARY - EMERGENCY MEDICAL SERVICES

ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
EMERGENCY MEDICAL SERVICES							
43943	4370	Ambulance Service Fee	1,013,542	1,306,522	1,455,314	1,534,704	1,595,000
			1,013,542	1,306,522	1,455,314	1,534,704	1,595,000
INVESTMENT INCOME							
43943	4501	Investment Income	30,037	21,716	13,798	10,000	5,000
			30,037	21,716	13,798	10,000	5,000
GRAND TOTALS			1,043,579	1,328,238	1,469,112	1,544,704	1,600,000



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**43 - EMERGENCY MEDICAL SERVICES
943 - EMERGENCY MEDICAL SERVICES**

EMERGENCY MEDICAL SERVICES - EXPENDITURES

ORG	OBJ	ACCT DESCRIPTION					FY 2010
			FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	MAYOR PROPOSED
43943	6003	Payroll - Regular	271,620	322,631	327,909	334,000	342,362
43943	6020	Payroll - Overtime	7,094	18,223	25,767	37,000	37,000
43943	6026	Per Diem	90,106	179,649	219,845	220,000	230,000
43943	6061	Education	24,882	11,014	23,603	47,000	48,000
43943	6102	Printing & Stationary	3,691	3,999	4,039	5,000	4,000
43943	6153	Consumable Supplies	32,960	39,860	40,028	48,000	49,000
43943	6157	Gas & Oil	17,540	22,532	26,333	24,000	27,000
43943	6158	Furnishing Supplies	418	1,181	1,322	2,000	2,000
43943	6163	Safety Equipment	5,590	8,498	5,542	13,000	13,000
43943	6199	Materials - Other	7,075	8,911	9,423	12,000	12,000
43943	6302	Equipment Service	15,229	15,320	15,751	26,000	28,000
43943	6309	Auto Maintenance	29,626	14,514	21,665	24,000	26,500
43943	6461	Radio System	40,236	41,288	41,082	42,000	42,200
43943	6514	Building Equipment	2,500	3,000	250	-	-
43943	7001	Overhead - Transfer to GF	336,300	431,300	322,285	321,521	355,632
43943	6543	Billing Fees	114,616	108,892	128,934	125,000	130,000
43943	6641	Capital Outlay Contingency	153,886	192,062	26,864	207,000	232,500
43943	6689	Other Contingency	(206,432)	(223,174)	22,222	50,000	20,000
GRAND TOTALS			946,937	1,199,698	1,262,864	1,537,521	1,599,194



PROGRAM DESCRIPTION

The largely volunteer Emergency Medical Services (EMS) is responsible for providing quality emergency medical care to the residents of Stratford.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	6.0	6.0	6.0	6.0	6.0

BASIC BUDGET LINE ITEM JUSTIFICATION

Department	Emergency Medical Services	2010 Proposed Budget
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43943-6026	Per Diem	\$ 230,000
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Provides funding on a per call basis for EMTs and Paramedics to cover the various shifts where volunteers or full time employees are not available. This number was derived based on a combination of past history and anticipated calls.

43943-6061	Education	\$ 48,000
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Provides funding for EMT re-certification, Bio-terrorism training, EMT certification, Paramedic training, and various other training courses.

43943-6153	Consumable Supplies	\$ 49,000
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Provides for medical supplies such as dressings bandages, cervical collars, IV supplies, electrodes, airway management and medications.

43943-6461	Radio System	\$ 42,200
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This account provides for Regional EMS System communications among ambulances and hospitals.



943 EMERGENCY MEDICAL SERVICES

43943-7001 Overhead – Transfer to General Fund \$ 355,632

General Fund overhead based on direct costs and also call volume, space and benefit allocations.

43943-6543 Billing Fees \$ 130,000

Charges associated with billing agency.



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

34 - DOG FUND
934 - DOG FUND

REVENUE SUMMARY - DOG FUND							
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
DOG FUND							
34934	5001	Transfer from General Fund	151,300	145,000	211,919	196,904	201,997
			151,300	145,000	211,919	196,904	201,997
DOG WARDEN							
34934	4381	Dog Licenses	18,373	17,114	19,151	20,000	20,000
34934	4382	Dog Warden Fees	1,010	3,722	3,304	3,500	3,000
34934	4383	Dog Surcharges	(2,298)	1,338	1,713	500	500
34934	4385	Dog Warden Misc. Revenue	3,960	(985)	-	5,000	7,000
			21,045	21,189	24,168	29,000	30,500
INVESTMENT INCOME							
34934	4501	Investment Income	1,395	1,100	799	-	200
			1,395	1,100	799	-	200
GRAND TOTALS			173,740	167,288	236,886	225,904	232,697



**TOWN OF STRATFORD
PROPOSED OPERATING BUDGET
FISCAL YEAR 2010**

**34 - DOG FUND
934 - DOG FUND**

DOG FUND - EXPENDITURES							
ORG	OBJ	ACCT DESCRIPTION	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2010 MAYOR PROPOSED
34934	6003	Payroll - Regular	119,736	108,357	112,724	149,237	149,237
34934	6004	Payroll - Part Time	9,555	11,154	12,328	18,590	17,160
34934	6009	Payroll - Supplementary	6,603	4,076	1,373	3,000	3,000
34934	6020	Payroll - Overtime	7,535	3,852	5,579	7,500	7,500
34934	6022	Shift Differential	880	776	685	1,300	1,300
34934	6058	Uniform Maintenance	2,205	1,460	1,649	2,700	2,900
34934	6155	Dog Food	126	1,086	1,127	1,200	1,200
34934	6225	Other Repair & Maintenance Supplies	1,010	956	3,918	5,500	5,500
34934	6302	Equipment Service	808	716	1,293	1,600	1,600
34934	6362	Electric	2,442	3,516	4,100	5,000	5,000
34934	6384	Veterinarian Services	5,086	7,928	10,062	9,500	9,500
34934	6502	Advertising	1,211	1,935	1,492	3,000	3,000
34934	6518	Fees & Survey	43	342	357	300	300
34934	6524	State Licenses	14,236	11,955	21,772	25,500	25,500
DEPARTMENT TOTALS			171,476	158,109	178,459	233,927	232,697



PROGRAM DESCRIPTION

The Animal Control Officer is responsible for all animal control activities within the Town.

Personnel	FY 06 Approved	FY 07 Approved	FY 08 Approved	FY 09 Approved	FY 10 Mayor Proposed
Positions	2.0	2.0	3.0	3.0	3.0

BASIC

BUDGET LINE ITEM JUSTIFICATION

Department	Dog Fund (Animal Control)	2010 Proposed Budget
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34934-6009	Payroll-Supplementary	\$ 3,000
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Anticipated cost as a result of cash-outs of holiday credits and compensatory time per contract.

34934-6020	Overtime	\$ 7,500
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This account covers overtime for emergencies, holidays, vacations, sick days and Sunday callbacks.

34934-6022	Shift Differential	\$ 1,300
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This account provides for a night shift differential for Animal Control Officers per Section 17.06 of the collective bargaining agreement.

34934-6058	Uniform Allowance	\$ 2,900
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Each officer receives an annual uniform maintenance and cleaning allowance of \$525, pursuant to the terms of the contract. In addition, each officer receives a clothing allowance of up to \$375 per year, which may be redeemed at any approved uniform vendor or supplier, for replacement uniform on an as-needed basis. The new Animal Control Officer is eligible to receive an allowance of \$1000 in the first year.

34934-6225	Pound Maintenance	\$ 5,500
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This account provides for chlorine, detergent, plastic bags, and pest control.



