



Stratford, Connecticut

ANY INDIVIDUAL WITH A DISABILITY WHO NEEDS SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE ADA COORDINATOR AT 385-4020 OR 385-4022 (TDD) 5 DAYS BEFORE THE MEETING, IF POSSIBLE.

NOTICE OF PUBLIC MEETING

THE STRATFORD TOWN COUNCIL WILL CONDUCT A REGULARLY SCHEDULED MEETING ON MONDAY, DECEMBER 13, 2010 IN COUNCIL CHAMBERS OF TOWN HALL, 2725 MAIN STREET, STRATFORD, CT AT 8:00 P.M.

PUBLIC FORUM WILL BEGIN AT 6:45 P.M.

AGENDA

CALL TO ORDER

INVOCATION PRESENTED BY SECOND DISTRICT COUNCIL MEMBER HON. STEPHANIE PHILIPS FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

1. APPROVAL OF MINUTES — Minutes of Public Forum and regularly scheduled meeting November 8 (recessed to November 10), 2010 and public hearing, special meeting and executive session of November 1, 2010.

RESOLVED: That the reading of the foregoing minutes be dispensed with as copies thereof have been previously provided to each Council Member and the same be and are hereby approved.

2. CEREMONIAL PRESENTATIONS AND AWARDS

2.1 Recognition of Second Hill Lane School who won the Long Pine Foundations academic Gain Award. The award is for sustained Academic Growth over a 3-year period. Second Hill Lane School was chosen from a group of 150 schools in Connecticut.

CEREMONIAL PRESENTATIONS AND AWARDS — continued

2.2 Cheerleaders and Staff — certificates presented to:

Head Coach & Cheer Coordinator	Jodie Paul-Arndt
Assistant Coach	Stephanie Baldelli
Assistant Coach	Raquel Carrasquillo-Torres
Assistant Coach	Porsha Young
Team Mom	Sarita Malloy
League President	Trevor Scofield

Cheerleaders

Keishera Aldonza	Lauren Anderson	Madeline Anderson	Niyah Brooks
Crisstal Cabrera Rodas	Danielle Caselli	Kalea Coles	Marissa Dacruz
Marisa Jane Decker	Alize Francis	Marjae Jackson	Shelley Jackson
Juliana Ricco	Trevaun Ricketts	Aleksandra Salamon	Emily Sanchez
Lynn Schneider	Tracie Slade	Rachel Steinberg	Brittany Torres
Kylee Vitka-Lainey	Tajea Walton	Laura Zapata	

3. COUNCIL MEMBERS RESPONSE TO COMMENTS FROM PUBLIC FORUM

4. COMMUNICATIONS, BILLS, PETITIONS, REMONSTRANCES

4.1 LETTER OF RESIGNATION: Building Needs Committee (Letter previously forwarded)
FROM: Robert Lozanov

RESOLVED: that the resignation of Robert Lozanov, from the Building Needs Committee, be and is hereby accepted.

4.2 PROPOSED PLAN AND PROFILE. Letter from: PLANNING COMMISSION dated: December 6, 2010 (support documentation forwarded to Council Members)

At the Planning Commission meeting conducted June 29, 2010, it was voted to recommend your approval of the plan and profile as shown on a map entitled Plan and Profile, Clinton Avenue Estates, dated May 20, 2010 prepared by AM Engineering and approved by the Engineering Department in accordance with “An Ordinance providing for the Manner of Acceptance of New Streets, Boulevards Highways or Public Ways and Establishing Certain Specifications therefore, in the Town of Stratford, CT.” adopted July 14, 1947.

PROPOSED PLAN AND PROFILE — continued

CLINTON AVENUE — beginning at the centerline of Hurd Avenue, running in a southwesterly direction for approximately 300 feet to a dead-end with turnaround Street width – 50 ft. Pavement Width – 26 ft.

Curbs and Sidewalks will be constructed on all street frontages of this subdivision.

RESOLVED: that the proposed plan and profile on the aforesaid street, as above described and as approved and recommended by the Planning Commission and the Town Engineer, be approved and adopted in accordance with said recommendations.

5. MAYOR’S REPORT, COMMITTEE REPORTS, TOWN ATTORNEY’S REPORTS

5.1 MAYOR’S REPORT

5.1.1 MAYORAL APPOINTMENTS

- A. Commission on Aging — reappointment of Robert Hargus for a 3-year term ending Nov. 30, 2013.

- B. Greater Bridgeport Transit Authority — reappointment of Laurie Goodsell for a 4-year term ending Dec. 31, 2014.

5.1.2 ORDINANCE PROVIDING FOR THE TOWN OF STRATFORD MEMBERSHIP IN THE GREATER BRIDGEPORT REGIONAL COUNCIL OF ELECTED OFFICIALS (#10-35)

Be it ordained by the Town Council of the Town of Stratford:

Section 1: The Town of Stratford recognizes that formation of a Regional Council of Elected Officials will improve the continued operation of the Greater Bridgeport Regional Planning Agency (the “Agency”) as the designated regional planning organization of the Greater Bridgeport Planning Region (the “Region”) by providing a policy board to guide the Agency regarding the study of issues of mutual concern to two or more members. The Region is comprised of the municipalities of Bridgeport, Easton, Fairfield, Monroe, Stratford and Trumbull.

Section 2: In accordance with the provisions of Sections 4-124c through 4-124h, inclusive, of the Connecticut General Statutes, as amended, the Town of Stratford hereby agrees to form and join a

ORDINANCE #10-35

regional organization know as the Greater Bridgeport Regional Council of Elected Officials as the designated policy board to guide the Agency.

Section 3: This ordinance shall become effective upon the enactment and approval of a similar ordinance by all other members of the Region that will comprise the Greater Bridgeport Regional Council of Elected Officials.

RESOLVED: That the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing.

5.1.3 RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDING NOT TO EXCEED \$56,000 TO PAY ARTS CONSULTING GROUP, INC. FOR PART OR ALL OF “PHASE I [STEPS 1, 2 & 3]: NEEDS ASSESSMENT” RELATED TO THE POTENTIAL REVITALIZATION OF THE STRATFORD FESTIVAL THEATRE FOR WORK PERFORMED BETWEEN DECEMBER 2010 AND JUNE 30, 2011.

Sponsored by: The Honorable Town Council

WHEREAS: The Stratford Town Council has authorized Mayor Harkins to enter into a contract with the Arts Consulting Group, Inc. to perform part or all of a five phase project [I.) Needs Assessment; II.) Market Analysis; Facility & Program Recommendations; III.) Cost Estimates; IV.) Community Engagement Process; and V.) Fundraising Feasibility Study]; and

WHEREAS: Mayor Harkins has entered into this contract with the Arts Consulting Group, Inc. to perform part or all of a five phase project; and

WHEREAS: The FY2011 Operating Budget does not include the funding source for the costs of Phase I totaling \$56,000:

- \$30,000 - Step 1: Form Community Advisory Task Force
- \$15,000 - Step 1: Gather & Analyze available data, reports, studies
- \$11,000 - Step 1: Assess existing facilities and site

RESOLVED: The Town Council authorizes the appropriation of funding not to exceed \$56,000 to pay Arts Consulting Group, Inc. for part or all of “Phase I [Steps 1, 2 & 3]: Needs Assessment” related to the potential revitalization of the Stratford Festival Theatre for work performed between December 2010 and June 30, 2011, with the funds restored to fund balance in FY2012.

5.2 COMMITTEE REPORTS

5.2.1 ORDINANCE COMMITTEE —The Ordinance Committee did not conduct a public hearing or a meeting during the month of November 2010.

5.2.2 PENSION BOARD — The Pension Board conducted the regularly scheduled meeting of November 22, 2010.

5.2.3 FINANCE AND CLAIMS COMMITTEE — The Finance and Claims Committee did not conduct the regularly scheduled meeting on November 15, 2010.

5.2.4 ECONOMIC AND COMMUNITY DEVELOPMENT COMMISSION — This Commission canceled the regularly scheduled meeting of November 9, 2010.

5.2.5 PUBLIC SAFETY COMMITTEE — The Public Safety Committee did not conduct the regularly scheduled November 16, 2010 meeting.

5.2.6 PARKS AND RECREATION COMMITTEE — This committee did not schedule a meeting for the month of November 2010.

- A. During the regularly scheduled meeting of October 27, 2010, the following was referred to Council with favorable recommendation:

Increase in swimming-lesson fees at Flood Pool by \$5.00 effective January 1, 2011. ½ -hour lesson is currently \$25.00 and will increase to \$30.00; 1-hour lessons are currently \$30.00 and will increase to \$35.00.

RESOLVED: the recommendation of the Parks and Recreation Committee is accepted and the \$5.00 increase for swimming-lesson fees at Flood Pool be and is hereby approved/ denied.

- B. During the special meeting of December 8, 2010, the following was referred to Council with favorable recommendation:

Allowing dogs on Longbeach from December 1 through March 31 — Dogs MUST be leashed and owners MUST clean up after their animals.

COMMITTEE REPORTS — continuedPARKS AND RECREATION COMMITTEE — continued

RESOLVED: the recommendation of the Parks and Recreation Committee is accepted and allowing dogs on Longbeach with criteria as described above be and is hereby approved/denied.

5.2.6 PUBLIC WORKS COMMITTEE — The Public Works Committee did not conduct the regularly scheduled meeting of November 15, 2010.

5.2.8 BUILDING NEEDS COMMITTEE — The Building Needs Committee conducted the regularly scheduled meeting of November 15, 2010.

5.2.9 SHORT BEACH COMMISSION — The Short Beach Commission conducted the regularly scheduled meeting of November 1, 2010.

5.2.10 STRATFORD HOUSING PARTNERSHIP — The Partnership did not schedule a meeting during the month of November 2010.

5.2.11 TAX PARTNERSHIP SCREENING COMMITTEE — The Tax Partnership Screening Committee did not conduct a meeting during the month of November 2010.

5.2.12 WATER POLLUTION CONTROL AUTHORITY — The Water Pollution Control Authority did not conduct the regularly scheduled meeting of November 22, 2010.

5.2.13 ETHICS COMMISSION — The Ethics Commission did not schedule or conduct a meeting during the month of November 2010.

5.2.14 BOOTHE PARK COMMISSION — The Boothe Park Commission did not conduct the regularly scheduled meeting of November 10, 2010.

5.2.15 BOARD OF EDUCATION LIAISON COMMITTEE — The Board of Education Liaison Committee canceled the regularly scheduled meeting on November 3, 2010.

COMMITTEE REPORTS — continued

- 5.2.16 CONSERVATION COMMISSION — The Conservation Commission conducted a meeting on November 9, 2010.
- 5.2.17 COMMUNITY DEVELOPMENT SUBCOMMITTEE OF THE ECONOMIC DEVELOPMENT COMMISSION — This subcommittee did not conduct the meeting of November 23, 2010.
- 5.2.18 HISTORIC DISTRICT COMMISSION — This Commission conducted the regularly scheduled meeting of November 4, 2010.
- 5.2.19 ROOSEVELT FOREST COMMISSION — The Roosevelt Forest Commission did not meet during the month of November 2010.
- 5.2.20 INLAND WETLANDS AND WATERCOURSES COMMISSION — This Commission's regularly scheduled meeting of November 17, 2010 went forward.
- 5.2.21 WATERFRONT HARBOR MANAGEMENT COMMISSION — This Commission conducted the regularly scheduled meeting of November 10, 2010.
- 5.2.22 Longbrook Park Commission — This Commission did not schedule or conduct a meeting during the month of November 2010.
- 5.2.23 BEAUTIFICATION COMMITTEE — The Beautification Committee's regularly scheduled meeting of November 2, 2010 was canceled.
- 5.2.24 TRAFFIC AUTHORITY — The Traffic Authority conducted the regularly scheduled meeting of November 17, 2010.
- 5.2.25 EMS FUNDING COMMITTEE — This committee did not conduct the regularly scheduled meeting of November 16, 2010.
- 5.2.26 ARTS COMMISSION — The Arts Commission conducted a meeting on November 4, 2010.

COMMITTEE REPORTS — continued

5.2.27 PROPERTY MAINTENANCE REVIEW COMMITTEE (a.k.a. Anti-blight Committee per § 161-7 of Stratford Town Code) — The Property Maintenance Review Committee did not conduct a meeting during the month of November 2010.

5.2.28 VETERANS' MONUMENT PRESERVATION COMMISSION FOR ACADEMY HILL — This Commission did not conduct a meeting during the month of November 2010.

5.2.29 AIRPORT NOISE ABATEMENT COMMITTEE — The Airport Noise Abatement Committee did not schedule or conduct a meeting during the month of November 2010.

5.2.30 ECONOMIC TASK FORCE — The Economic Task Force did not meet during the month of November 2010.

5.2.31 FINANCIAL ADVISORY COMMITTEE — The Financial Advisory Committee did not conduct a meeting during the month of November 2010.

5.2.32 ENERGY AND ENVIRONMENT TASK FORCE — This Task Force did not conduct a meeting during the month of November 2010.

5.3 TOWN ATTORNEY'S REPORT

5.3.1 CLAIMS REPORT

5.3.2 QUESTIONS TO THE TOWN ATTORNEY

6. QUESTIONS TO MAYOR OR STAFF

7. UNFINISHED BUSINESS and/or OLD BUSINESS

7.1 SAEP

7.2 FINAL APPROVAL BUDGETARY TRANSFERS

WHEREAS: this Council, in accordance with § 6.2.5 of the Town Charter at its meeting held November 8, 2010 and recessed to November 10, 2010 directed the Clerk to post on the Public Sign Post a notice setting forth that it is proposed to make a transfer of certain funds in the budget appropriations for the fiscal year commencing July 1, 2009 and ending June 30, 2010 as hereinafter enumerated:

WHEREAS, pursuant to said direction, said public notice was duly posted on the Sign Post on November 17, 2010;

RESOLVED: that said transfer be and is hereby authorized and made as follows:

FY2009-2010 Interdepartmental Budget Transfers / Appropriations

**Exhibit A:
Inter-Departmental Budget Transfers -
REVENUES:**

		<u>From Revenue</u>	<u>To Revenue</u>
01100	General Fund Revenue	\$ 278,069	
01107	Town Clerk		\$ (42,378)
01111	Planning		\$ (25,285)
01301	Finance Administration		\$ (47,377)
01352	Health Department		\$ (27,335)
01353	Recreation Department		\$ (6,040)
01354	Senior Services		\$ (4,132)
01402	Building Inspection		\$ (6,584)
01404	Public Works Engineering		\$ (579)
01407	Parks	\$ 36,619	
01408	Public Works Refuse		\$ (97,303)
01409	Conservation		\$ (10,174)
01471	Police Administration		\$ (23,468)
01551	Board of Education		\$ (24,033)
	Total	<u>\$ 314,688</u>	<u>\$ (314,688)</u>
	Net Impact		\$ -

**Exhibit A (continued):
Inter-Departmental Budget Transfers -**

EXPENSES:

		To Expense	From Expense
01101	Council Clerk		\$ (78,786)
01102	Office of the Mayor		\$ (3,057)
01103	Human Resources	\$ -	
01104	Town Attorney	\$ 52,963	
01105	Chief Administrative Officer	\$ 7,238	
01106	Registrar of Voters		\$ (308)
01107	Town Clerk		\$ (51,139)
01108	Town Buildings	\$ 8,540	
01109	Agencies		\$ (23,643)
01111	Planning	\$ 15,389	
01151	Contingency		\$ (90,582)
01201	Debt Retirement	\$ 400,000	
01251	Employee Benefit		\$ (97,300)
01301	Finance Administration		\$ (43,347)
01302	Finance Accounting	\$ 27,665	
01303	Finance Purchase	\$ 6,213	
01304	Tax Assessment		\$ (4,993)
01305	Tax Collector		\$ (17,700)
01306	Computer Services		\$ (17,989)
01351	Community Services	\$ 5,279	
01352	Health Department	\$ 21,732	
01353	Recreation Department	\$ 66,434	
01354	Senior Services		\$ (12,992)
01358	Economic Development		\$ (3,968)
01361	Short Beach		\$ (2,488)
01401	Public Works Administration	\$ 173,377	
01402	Building Inspection	\$ 14,457	
01403	Public Building Maintenance	\$ 40,956	
01405	Public Highways		\$ (82,111)
01406	Town Garage	\$ 29,203	
01407	Parks	\$ 73,473	
01408	Public Works Refuse		\$ (33,042)
01461	Fire Administration		\$ (155,279)
01462	Fire Fighting	\$ 442,546	
01463	Fire Prevention		\$ (55,852)
01471	Police Administration	\$ 118,686	
01473	Police Investigation		\$ (122,187)
01474	Police Patrol		\$ (480,339)
01475	Communication Center		\$ (20,688)
01476	Police Records		\$ (10,546)
01477	Police Traffic	\$ 12,636	
01478	Police Professional Standards		\$ (108,451)

Total	\$ 2,049,487	\$ (2,049,487)
Net Impact		\$ -

Exhibit B:			
Appropriate Excess Revenues:			
		From	To
		Revenue	Expense
01100	General Fund Revenue	\$ -	
01__			\$ -
	Total	\$ -	\$ -
	Net Impact		\$ -
Exhibit C:			
Appropriate Police Private Duty Revenues:			
		From	To
		Revenue	Expense
01474-4314	Police Private Duty Revenue	\$ 29,056	
01474-6015	Police Private Duty Expense		\$ (29,056)
	Total	\$ 29,056	\$ (29,056)
	Net Impact		\$ -

7.3 TABLED ITEMS — none

7.4 TABLED ORDINANCES AND RESOLUTIONS

7.4.1 ECONOMIC DEVELOPMENT CORPORATION (resolution appended as pages 15-16) — Tabled during Council Meeting of February 9, 2009.

7.4.2 REORGANIZATION OF BUILDING NEEDS COMMITTEE ORDINANCE (#10-31) — Tabled during Council Meeting of Oct. 10, 2010.

RESOLVED: That the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing. (Ordinance appended as pages 17-18)

UNFINISHED BUSINESS — continued

7.5 TABLED APPOINTMENTS

7.5.1 VETERANS’ MONUMENT PRESERVATION COMMISSION FOR ACADEMY HILL (ord. #04-04) Established May 10, 2004, at least 9 members and no more than 11 members, appointed by Town Council, 4-year terms, Chairman appointed by Town Council.

7.5.1.1 REPRESENTATIVES-AT-LARGE

RESOLVED: that _____ of _____ be and is hereby appointed a representative-at-large member of the Veterans’ Monument Preservation Commission for Academy Hill. (unexpired term of James Brazzell ends May 2012) — DECEASED

7.5.2 STRATFORD HOUSING PARTNERSHIP — § 5-63 of Town Code. Council chairman, with advice of Council, appoints the members of the Partnership and shall make all appointments for vacancies and unexpired portion of terms.

7.5.2.1 REPRESENTATIVE FROM THE PLANNING COMMISSION — four-year term

RESOLVED: that _____ of _____ be and is hereby appointed the Planning Commission representative to the Stratford Housing Partnership. (term of John F. Caldwell ended February 22, 2006)

7.5.2.2 REPRESENTATIVE FROM THE ZONING COMMISSION OR ZONING BOARD OF APPEALS — four-year term

RESOLVED: that _____ of _____ be and is hereby appointed the Zoning Commission/Board of Zoning Appeals representative to the Stratford Housing Partnership. (term of Anthony Ross ended February 22, 2007)

7.5.2.3 REPRESENTATIVES OF THE LOCAL BUSINESS COMMUNITY — (3 Members, 3-year terms)

(1) RESOLVED: that _____ of _____ be and is hereby appointed the Business Community representative to the Stratford Housing Partnership. (term of Alvin O’Neal ended February 22, 2004)

TABLED APPOINTMENTS — continued

STRATFORD HOUSING PARTNERSHIP — continued

(2) RESOLVED: that _____ of _____ be and is hereby appointed the Business Community representative to the Stratford Housing Partnership. (term of Walter N. Harris ended February 22, 2004)

(3) RESOLVED: that _____ of _____ be and is hereby appointed the Business Community representative to the Stratford Housing Partnership. (term of Katherine M. O'Connor ended February 22, 1999)

7.5.3 DISABILITY REVIEW BOARD — appointed by Council – 2-year term of office.

RESOLVED: that _____ of _____ be and is hereby appointed a member of the Disability Review Board (term of Frank Scifo, M.D. expired January 13, 2010)

7.5.4 COMMITTEES CONCURRENT WITH COUNCIL (2-YEAR APPOINTMENTS)

7.5.4.1 PARKS AND RECREATION COMMITTEE, REGULAR MEMBER — per § 7-9 of Town Code: — **1 NEEDED**

7.5.4.2 ECONOMIC TASK FORCE — (Ordinance 07-14 passed 5/14/07)

7.5.4.2.1 ELECTORATE MEMBERS (3 needed)

7.5.4.2.2 STRATFORD AARP MEMBER (1 needed)

7.5.5 FINANCIAL ADVISORY COMMITTEE — established by resolution Feb. 11, 2008

RESOLVED: that _____ of _____ be and is hereby appointed a member of the Financial Advisory Committee. (term of Russell Hayden – vacated)

8. ORDINANCES AND RESOLUTIONS — None.

9. NEW BUSINESS

9.1 APPOINTMENTS

9.1.1 **GREATER BRIDGEPORT REGIONAL PLANNING AGENCY** — appointed by Council, 2-year term — ACTION NOT TAKEN

A. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Greater Bridgeport Regional Planning Agency (term of Joseph Vecsey expired September 20, 2010)

B. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Greater Bridgeport Regional Planning Agency (vacancy — expired September 20, 2010) — PLANNING COMMISSION

9.2. **LIBRARY BOARD** — appointed by Council, 3-year term

RESOLVED: that _____ of _____ be and is hereby appointed a member of the Stratford Library Board (term of Karla Glad expires December 30, 2010)

10. ADJOURNMENT

Resolution By the Stratford Economic Development Commission Requesting Stratford's Town Council To Authorize The Creation of a Stratford Economic Development Corporation

Cities and Towns throughout Connecticut, indeed the country, have utilized a unique organization mechanism to pursue, foster, plan and cause economic development for their communities. Called Economic Development Corporations, these public/private partnership organizations have been developed to facilitate economic growth by developing programs facilitating their communities' growth.

Economic Development Corporations utilize public and private sector investment to pursue economic development success in their communities by creating programs uniquely suited to the needs of their individual communities. To that end, Economic Development Corporations develop, facilitate and pursue a variety of programs to foster, cause, encourage and support economic development, including:

- Business/Industry Technical Support to foster expansion and relocation, including financial and aid, subject to the approval of local Town/City Councils
- Programs to encourage housing and community development
- Facilitation of public/private partnerships pursuing economic development success
- Site Location Assistance
- Real Estate Acquisition and Development
- Planning and Zoning Consultation
- Grant Preparation, Writing and Administration, including fundraising for Brownfield Redevelopment and other Economic Development Projects
- Liaison to Town, State, and Federal Agencies
- Property Management
- Business Promotion and Marketing
- Economic Development Planning

The Stratford Economic Development Commission, after studying Connecticut Economic Development Corporations has agreed that such an organization should become a primary tool for the Town of Stratford to pursue economic development success. To that end, the Commission would like to suggest the following to the Stratford Town Council:

1. The Town Council and the Mayor cause the creation of an independent, not-for-profit Corporation called the Stratford Economic Development Corporation.
2. The Town Council, as well as the private sector, upon the Corporation's creation of a Program of Work should provide both initial and long term funding for the Corporation. The Program of Work could include, but should not be limited to:
 - i. Coordination and enhancement of Stratford's economic development and revitalization;
 - ii. Promotion and marketing of economic and redevelopment opportunities;
 - iii. Planning and fostering economic development growth and retention;

Resolution By the Stratford Economic Development Commission Requesting Stratford's Town Council To Authorize The Creation of a Stratford Economic Development Corporation — cont'd

- iv. Planning, fostering and encouraging industrial, commercial and retail growth in Stratford;
 - v. Encouraging, designing and facilitating improvement in pedestrian facilities, traffic circulation, parking and streetscaping to improve infrastructure and image thus encouraging retail growth and improving Stratford's quality of life;
 - vi. Encouraging and developing government/private sector funding/grants;
 - vii. Focusing on, causing and administering Brownfield redevelopment.
3. The Town Council and Mayor, in partnership with the business community will appoint a Board of Directors to meet regularly to develop/pursue the goals of the Corporation. The Board would then be responsible for hiring an Executive Director of the Corporation; The Board of Directors would be responsible for governing and oversight of the Executive Director's activities.
4. A public/private partnership between the Stratford and the private sector will be developed to fund the activities of the Economic Development Corporation.
5. The Executive Director's initial activities would be the development of by-laws and the incorporation of the organization as a not-for-profit. The Executive Director, working under the leadership and at the behest of the Board of Directors, would be responsible for the creation of an annual program of work for presentation to the Town Council.
6. Activities by the Corporation requiring acquisition of land or bonding are under the total purview (authorization) of the Stratford Town Council.

**CHAPTER 7 — ARTICLE VII
BUILDING COMMITTEES (#10-31)**

§7-18. Appointment .

Building committees for any Town project having a total projected cost of \$1,000,000 or greater shall be appointed by the Mayor with the consent of the Town Council for all such projects, including the construction or renovations of buildings. Separate building committees shall be appointed for each such project, and said committees shall terminate upon completion of the project, or sooner upon a recommendation of the Mayor and approval by the Town Council. Building Committees may be appointed for any other project by the Mayor, with the consent of the Town Council, free from the membership requirements of §7-19 below.

§7-19. Membership.

A. All building committees for projects where the total cost is projected to be \$1,000,000 or greater shall consist of not fewer than six nor more than nine members, all of whom shall be citizens of the Town, including the following representation:

(1) Not less than three members with experience in building renovation, design or construction.

(2) Not less than one member with experience in business and finance.

(3) Not less than two sitting council members: one minority, one majority. For projects exceeding \$2,000,000, three sitting council members: one minority, two majority.

(4) For school projects, not less than one member representing the Board of Education.

(5) For school projects, not less than one member who is a certified teacher within the Stratford school system.

B. For projects having a total cost of less than \$1,000,000 the Mayor may, with the consent of the Town Council, designate an existing commission, committee or board to serve as the building committee.

§7-20. Powers and duties.

Such building committees shall:

A. Oversee the progress and completion of all projects assigned to them by the Town of Stratford.

B. Review and approve for payment all bills, change orders and requisitions, up to the total amount appropriated by the Town Council for such project(s).

C. Make recommendations concerning said building projects to the Mayor and Town Council.

CHAPTER 7, ARTICLE VII, — BUILDING COMMITTEES— continued

D. Make recommendations to the Mayor, and Town Council where appropriate, as to proposed change orders and the reason for same. In the event the proposed change order(s) exceed the cost appropriated by the Town Council for the project, obtain prior Council approval before payment of same.

E. Provide quarterly status reports to the Mayor and the Town Council and provide such information concerning any building projects overseen by them as may be requested by the Mayor or the Town Council.

F. Provide a financial report to the Finance Department at the conclusion of the project which includes a schedule of anticipated project revenues along with their anticipated date(s) of receipt. The Board of Education shall provide such information for all school projects.

§7-21. Meetings.

Building committees shall meet regularly when such projects are undertaken with assistance from the staff of Public Works, Water Pollution Control Authority, Engineering, and other Town departments as may be required.